

**Hay Springs Public School
School Board Meeting
October 13th, 2025
6:30 PM
Cafeteria**

President Anderson called the regular October meeting of the Hay Springs School District Board of Education to order at 6:32 pm. The Pledge of Allegiance followed along with the posting of the Open Meetings law. Per Board policy, publication of Board Meeting Notice was published in the Sheridan County Journal Star and the School Website on the week of October 6, 2025. Roll Call was taken with J. Anderson, D. Russell, K. Stock, M. Kearns, K. Hughbanks, and T. Milne present. Motion to approve the agenda for October 13, 2025 with the motion to add cap for class size as an action item was made by Russell and seconded by Hughbanks.

Administrative Reports

- Superintendent – Mr. Clear
- Principal – Mrs. Digmann
- Activities Director – Mrs. Marcy
- Technology Coordinator – Mr. Reimann
- Business Manager – Mrs. Wolken

There were no public comments

Discussion Items

- Lister Sage
- Beef to Lunch
- Finance Committee
- Public Forum – October 20th
- Approve class sizes for the 26-27 school year
- Elevator
- Certificates of Deposit
- Superintendent Evaluation
- Consider consolidation of lunch account into general fund
- Eliminate Student Fee fund

Action Items

- Motion to approve the Meeting Minutes for the September 8th 2025 Regular Meeting was made by Kearns and seconded by Milne. Roll Call Vote passed 6/0.
- Motion to approve the Meeting Minutes for the September 24 2025 Special Meeting was made by Russell and seconded by Stock. Roll Call Vote passed 6/0.
- Motion to approve the September ending Financial Account Summaries/Balances, October Payables in the amount of \$119,246.07 and October Payroll Liabilities in the amount of \$267,359.10 was made by Kearns and seconded by Hughbanks. Roll Call Vote passed 6/0.
- Motion to approve roll over CD for 12 months was made by Russell and seconded by Kearns. Roll Call Vote passed 6/0.

- Motion to approve consolidation of lunch account into general fund was made by Stock and seconded by Russell. Roll Call Vote passed 6/0.
- Motion to approve eliminating Student Fee Fund was made by Hughbanks and seconded by Russell. Roll Call Vote passed 6/0.
- Motion to set class sizes for the 2026-2027 school year at 20 for Kindergarten-5th grade, and 22 for 6th grade through 12th grade was made by Russell and seconded by Hughbanks. Roll Call Vote passed 6/0.
- Motion to enter Executive Session was made by Stock and seconded by Hughbanks. Roll Call Vote passed 6/0
 - Discussion of personnel matter
- Motion to exit Executive Session was made by Russell and seconded by Hughbanks. Roll Call Vote passed 6/0.

President Anderson declared the Board out of executive session at 7:55 pm.

Adjournment at 7:55 pm

Next meeting Date:

Regular Board Meeting – November 10, 2025 @ 6:30 p.m.

November Agenda Items

- Superintendent's Evaluation
- Resume Policy review