

**Hay Springs Public School  
SCHOOL BOARD MEETING  
January 13, 2025  
6:30 p.m.  
Cafeteria  
REGULAR MEETING AGENDA**

Superintendent Clear called the regular January meeting of the Hay Springs School District Board of Education to order on January 13, 2025 at 6:45 pm. The Pledge of Allegiance followed along with the posting of the Open Meetings law. Per Board policy, publication of Board Meeting Notice was published in the Sheridan County Journal Star and the School Website the week of January 6, 2025.

Roll Call was taken with J. Anderson, D. Russell, M. Kearns and K. Stock present.

Katy Hughbanks and Tami Milne took the oath of office and were sworn in as new board members.

**Board reorganization Action Items**

- Nomination of Justin Anderson for Board President was made by Miriam Kearns and seconded by David Russell.
- Nomination of David Russell for Board President was made by Katie Stock and seconded by Katy Hughbanks.
  - After 2 ballot votes of tied votes, Board Policy 203.01, states the highest returning officer from the previous board shall assume the position of Board President. Thus Justin Anderson was named President. Roll Call Vote passed 6/0.
  - Newly elected President Anderson chaired the remainder of the meeting.
- Nomination of David Russell for Board Vice President was made by K. Stock and seconded by M. Kearns. Roll Call Vote passed 6/0.
- Nomination of Katie Stock for Board Secretary was made by D. Russell and seconded by K. Hughbanks. Roll Call Vote passed 6/0.
- Nomination of Miriam Kearns for Board Treasurer was made by D. Russell and seconded by K. Stock. Roll Call Vote passed 6/0.

Motion to Approve Bookkeeper's responsibilities: As Per Policy 203.04 and 203.05

- The Hay Springs School Bookkeeper/Accountant will work with the board's Secretary and Treasurer as the custodian of all district records and financial transactions and serve as the recording secretary at meetings was made by Russell and seconded by Kearns. Roll Call Vote passed 6/0.

Motion to approve Agenda for January 13<sup>th</sup>, 2025 Board Meeting was made by Stock and seconded by Russell. Roll Call Vote passed 6/0.

Motion to approve Board of Education Code of Ethics – Policy 202.01 was made by Russell and seconded by Stock. Roll Call Vote passed 6/0.

Motion to approve the Board Member Conflict of Interest – Policy 202.02 was made by Kearns and seconded by Russell. Roll Call Vote passed 6/0.

Motion to approve Public Complaints - Policy 1005.01 was made by Stock and seconded by Russell. Roll Call Vote passed 6/0.

Motion to approve Deposits and Transfers – Policy 704.01

- Motion to approve Security First Bank in Hay Springs as the official financial depository for Hay Springs Schools was made by Kearns and seconded by Stock. Roll Call Vote passed 6/0.

Motion to approve School Board Legal Counsel – Policy 203.08

- Motion to approve KSB School Law, located in Lincoln, NE as legal counsel was made by Russell and seconded by Kearns. Roll Call Vote passed 6/0.

Motion to approve Newspaper and Method of Publicizing Meetings (See copy in packet)

- Motion to approve the Sheridan County Journal Star and the Hip Hop as the newspapers the school district will post meeting notices with was made by Russell and seconded by Kearns. Roll Call Vote passed 6/0.

Motion to appoint the Superintendent as the Non-discrimination Compliance Coordinator to meet Federal Employment Opportunity requirements was made by Stock and seconded by Kearns. Roll Call Vote passed 6/0.

Motion to appoint the Principal as the Title IX Coordinator was made by Russell and seconded by Kearns. Roll Call Vote passed 6/0.

### **Fill Committee Assignments**

- Finance: Justin Anderson, David Russell, Katy Hughbanks
- Americanism: Miriam Kearns, Tami Milne, Katie Stock
- Curriculum and Technology: Katie Stock, Miriam Kearns, Tami Milne
- Building /Grounds/Transportation: Justin Anderson, David Russell, Miriam Kearns
- Lister-Sage: Katy Hughbanks, Katie Stock

### **Admin Reports**

- Superintendent – Mr. Clear
- Principal – Mrs. Digmann
- Director of Student Services – Mrs. Marx
- Activities Director – Mrs. Marcy
- Technology Coordinator – Mr. Reimann
- Business Manager – Mrs. Wolken

**There were no public comments.**

### **Discussion Items**

- Lister-Sage
- Transportation
- Beef to School
- Finance Committee
- Weighted Grades

- Board Policy 611.08 – Early Graduation
- District issued emails

**Action Items**

- Motion to approve the Meeting Minutes for the December 9<sup>th</sup>, 2024 regular board meeting was made by Russell and seconded by Kearns. Roll Call Vote passed 4/0 with Hughbanks and Milne abstaining.
- Motion to approve the December ending Financial Account Summaries/Balances, January payables in the amount of \$70,423.72 and January Payroll Liabilities in the amount of \$249,520.64 was made by Russell and seconded by Stock. Roll Call Vote passed 6/0.
- Motion to enter executive session for the protection of the public's interest and to prevent needless injury to the reputation of individuals to discuss personnel issues and contracts was made by Stock and seconded by Russell. Roll Call Vote passed 6/0.

President Anderson declared the Board in executive session at 8:17 pm.

- Motion to exit executive session was made by made by Stock and seconded by Kearns. Roll Call Vote passed 6/0
- Motion to approve 2025-2026 Superintendent Contract was made by Russell and seconded by Stock. Roll Call Vote passed 6/0.
- Motion to approve 2025-2026 Principal Contract was made by Kearns and seconded by Hughbanks. Roll Call Vote passed 6/0.

President Anderson adjourned the meeting at 10:12 PM.

**XVI. Next Meeting Date: February 10, 2025**

**XVII. February Agenda Items**

- Proposed Calendar for 26-27 school year
- Restart policy review
- Board Committee meeting schedule 2025