

**Hay Springs Public School  
SCHOOL BOARD MEETING  
January 10th, 2022 @ 6:30 PM  
MEETING Minutes**

The regular December meeting of the Hay Springs School District Board of Education is called to order on January 10<sup>th</sup> 2022 at 6:32 pm in the Distance Learning room of Hay Springs Public School.

The Meeting Notice: Per Board Policy was published in Hip Hop and Sheridan County Journal Star and on School Website the week of January 3<sup>rd</sup>, 2022

President Johnson led the board in the Pledge of Allegiance and brought to the boards attention the Open Meetings Law posting.

Roll Call was taken with B. Johnson, M. Reed, G. Heiting, D. Russell, M. Kearns, S. Henry all present. School staff in attendance included: Superintendent Mr. Lechtenberg, Principal Mr. Hagge and bookkeeper Mrs. Wolken.

Motion to approve the agenda for January 10<sup>th</sup>, 2022 meeting was made by G. Heiting and seconded by D. Russell, Motion passed on a 6/0 Vote.

**Reorganization of Board for 2022 year:**

G. Heiting moved to nominate Brenda Johnson for president and cast unanimous ballot for her election, motion was seconded by D. Russell. Motion passed on a 6/0 Vote.

M. Reed moved to nominate Greg Heiting for vice-president and cast unanimous ballot for his election, motion was seconded by S. Henry. Motion passed on a 6/0 Vote.

D. Russell moved to nominate Shavona Henry for secretary and cast unanimous ballot for her election, motion was seconded by M. Kearns. Motion passed on a 6/0 Vote

S. Henry moved to nominate Marilyn Reed for treasurer and cast unanimous ballot for her election, motion was seconded by G. Heiting. Motion passed on a 6/0 Vote.

Motion to Approve Bookkeepers responsibilities: As per Policy 203.04 and 203.05 and to have Hay Springs School bookkeeper work with board Secretary and Treasurer as the custodian of all district records and financial transactions and serve as the board's recording secretary at meetings was made by M. Reed and seconded by M. Kearns. Motion passed on a 6/0 Vote.

Motion to approve Board of Education Code of Ethics Policy 202.01 was made by D. Russell and seconded by G. Heiting. Motion passed on a 6/0 Vote.

Motion to approve the Board Conflict of Interest Policy 202.02 was made by M. Kearns and seconded by D. Russell. Motion passed on a 6/0 Vote.

**Review/Approval of Committee Assignments:**

- Finance Committee Members
  - Marilyn Reed, Brenda Johnson and Shavona Henry
- Americanism Committee
  - Miriam Kearns, Brenda Johnson and David Russell
- Curriculum and Instruction Committee (School Improvement members)
  - Marilyn Reed, Miriam Kearns and Shavona Henry.
- Building & Grounds/Transportation Committee (Lister-Sage)
  - M. Kearns, G Heiting and David Russell

Motion was made by D. Russell and seconded by M. Reed to approve the Committee Assignments as presented. Motion passed on a 6/0 Vote.

Motion to appoint Superintendent as the Non-discrimination Compliance Coordinator to meet Federal Employment Opportunity requirements was made by S. Henry and seconded by M. Kearns. Motion passed on a 6/0 Vote.

Motion to appoint the Principal as the Title IX Coordinator was made by D. Russell and seconded by G. Heiting. Motion passed on a 6/0 Vote.

**Administrative Reports**

- Superintendent – Mr. Lechtenberg

- Principal- Mr. Hagge
- Director of Student Affairs- Mrs. Marx
- Activities Director's – Ms. Kudrna
- Technology Coordinator- Mr. Reimann
- Bookkeeper –Mrs. Wolken

**There were no Public Comments**

**Discussion Items**

- **Lister-Sage Report**-M. Kearns/G. Heiting
- **Beef to Lunch**- S Henry/G. Heiting – (Pork is ready to pick up Beef may be next week)
- **Safety Committee (Board Member)**
- **Committee Meeting minutes reports to Board Members**
- **Finance Committee** (December Financial Summary and January payables)
  - **December Bank Account** summary and balances
  - **January Payables** \$47,922.35
  - **January Payroll Liabilities** in the amount of \$222,746.40

**Action Items**

Motion to approve the Meeting Minutes for the December 13<sup>th</sup>, 2021, Regular meeting was made by M. Reed and seconded by S. Henry. Motion passed on a 6/0 Vote

Motion to approve the December Ending Financial Account Summaries/Balances, January Payables in the amount of \$47,922.35 and January Payroll Liabilities in the amount of \$222,746.40 was made by S. Henry and seconded by D. Russell. Motion passed on a 6/0 Vote

No action on the approval of the 2020-21 Annual Report.

Motion to go into Closed/Executive Session for the protection of the public's interest and to prevent needless injury to the reputation of the individuals was made by D. Russell and seconded by M. Kearns. Motion passed on a 6/0 Vote  
President Johnson declared the meeting in executive session at 7:15 pm

**Executive session discussion items**

- Negotiations committee update
- Superintendent Evaluation, concerns and goal setting, strategy
- Principal contract

President Johnson declared the meeting out of executive session at 8:07 pm

**Motion come out of Closed/Executive Session** was made by D. Russell and seconded by S. Henry. Motion passed on a 6/0 Vote

Motion to approve the **Superintendent Evaluation completion** was made by D. Russell and seconded by G. Heiting. Motion passed on a 6/0 Vote

No Action on the approval of the 2022-23 and 2023-24 Certified Staff Negotiated Agreement.

President Johnson Adjourned the meeting at 8:10pm.

**Next Meeting Dates:**

- Regular Board Meeting February 14<sup>th</sup>, 2022

**February Agenda items:**

- Approval of 2022-23 Calendar
- Approval of Annual Report
- Approval Principal's Contract