

**Hay Springs
Board of
Education
Regular Meeting**

**Following
Budget and Tax Request Hearings
September 13th, 2021
School Distance Learning
Room**

**Prepared By
Superintendent: D. Russell Lechtenberg
Bookkeeper: Staci Wolken
Principal: Mr. Hagge**

Hay Springs Public School
SCHOOL BOARD MEETING
September 13th, 2021
6:30 PM
Distance Learning room

Budget Hearing

- I. Call Budget Hearing to Order at _____
- II. **Meeting Notice:** Per Board Policy Publication of Hearing Notice was published in Hip Hop and Sheridan County Journal Star and on School Website the week of September 6th, 2021
- III. Open Meetings Law
- IV. Roll Call
- V. Excuse Board absences
- VI. Presentation and review of 2021-22 Budget information
 - A. Review of comparison of 2020-21 Budget of Receipts, Expenditures, Tax Levy and Tax request with proposed **2021-22 Budget of Receipts, Expenditures, Tax Levy and Tax request**
 - B. Review August 26th meeting with Lori Olson @ Dana Cole in O'Neill, our school auditor
 - C. Board discussion of final adjustments to proposed budget
 - D. **ESSER II & III Spending Priorities (\$276,895)**
 - COVID Prevention Strategies
 - Student recovery support as needed
 - Curriculum Updates (Science & Math)
 - Building & Facility Improvements
 - Upgrade restroom facilities
 - Upgrade Science classroom/lab upgrade
 - Classroom Doors
 - Window project
 - Transportation Vehicle up grades
 - Capitol Building Ag/IT/ Music/Concession building
 - Livestock Facility expansion beyond goat production
 - E. Public Comment
- VII. Adjournment of 2021-22 Budget hearing at _____

Tax Request and Levy Hearing

- I. Call Tax Request and Levy Hearing to Order at _____
- II. **Meeting Notice:** Per Board Policy Publication of Hearing Notice was published in Hip Hop and Sheridan County Journal Star and on School Website the week of September 6th, 2021
- III. Roll Call
- IV. Excuse Board absences
- V. Presentation of Tax Request and Levy information
 - General Fund Levy & Tax Request
 - Special Building Fund Levy & Tax Request
 - Board discussion
 - Public Comment
- VI. Adjournment of Tax Request and Levy Hearing at _____

REGULAR MEETING AGENDA

- I. **Call Regular meeting to Order** The regular September meeting of the Hay Springs School District Board of Education is called to order on September 13th, 2021 at _____ pm in the Distance Learning room of Hay Springs Public School.
- II. **Meeting Notice:** Per Board Policy Publication of Board Meeting Notice was published in Hip Hop and Sheridan County Journal Star and on School Website the week of September 6th, 2021
- III. **Pledge of Allegiance**
- IV. **Open Meetings Law posting**
- V. **Roll Call**
- VI. **Excuse Board Absences**
- VII. **Approval of Agenda for September 13th, 2021**
- VIII. **Administrative Reports**
 - Superintendent – Mr. Lechtenberg
 - Principal- Mr. Hagge
 - Director of Student Affairs– Mrs. Marx
 - Activities Director's – Ms. Kudrna
 - Technology Coordinator- Mr. Reimann
 - Bookkeeper –Mrs. Wolken
- IX. **Public Comments**

(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies *and* procedures. **Board Policy does not allow public comments to be made about staff members at Board Meetings.** Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)
- X. **Discussion Items**
 - **Lister-Sage Report**-M. Kearns/G. Heiting
 - **Beef to Lunch**- S Henry/G. Heiting
 - 11/15/21 scheduled 2 beef & 1 Hog to Sturgis Locker in afternoon
 - **Building Funding/Potential options**
 - **Superintendent Search Procedure**
 - September 27th 2021 First Board meeting with NASB
 - NASB Community Engagement survey and meeting
 - Process timeline
 - Review the Draft Hay Springs 2021-22 District Goals
 - **Curriculum and Instruction**
 - REAP expenditure for teacher laptops
 - Nebraska State Health Standards -Update
 - **Finance Committee** (August Financial Summary and September payables)
 - **August Bank Account** summary and balances
 - **September Payables** \$ _____
 - **September Payroll Liabilities** in the amount of \$ _____
- XI. **Action Items**
 - Approval of the **Meeting Minutes for the August 9th, 2021**, Regular meeting and the minutes of the **August 23rd, 2021 Board Workshop meeting.**
 - Approval of the **August ending Financial Account Summaries/Balances, September Payables** in the amount of \$ _____ and **September Payroll Liabilities** in the amount of \$ _____
 - Approval of the **2021-22 Budget of General Fund Expenditures of \$4,341,544.00** and **Special Building Fund Budget of \$266,131.00** as presented in hearing.

- Approval of the **2021-22 Tax Request Resolution for Sheridan School District 81-0003**, which includes **General Fund 2021-22 Tax Request of \$1,634,343.00** at a Tax Levy of **\$0.950332** plus a **Special Building Fund Tax request of \$111,111** at a Tax Levy of **\$0.064608** as presented in hearing for a total Levy of **\$1.014940**.
- Approval of the **REAP spending proposal** for the purchase of Staff Laptop computers.
- Approval of the **2021-22 Board of Education Goals**
- Recognition of the **Hay Springs Teacher Association** as the formal negotiation authority for the Certified Staff's upcoming contract agreement negotiations.
 - Appointment of Board of Education Members to the board's negotiating committee

XII. Executive session

XIII. Adjournment at _____

XIV. Next Meeting Dates:

- NASB Superintendent Search Meeting September 27th 2021 vis Zoom
- Regular Board Meeting October 11th, 2021

XV. October Agenda items:

- Hay Springs School Annual Report
- NWEA MAP Assessment results
- Fall Membership report

**Superintendent report
September 13th, 2021**

NASB

- **NASB Monthly Video link** <https://vimeo.com/594871732>
 - Printed copy in your packet
- **Membership meeting in Gering** (Mr. Russell, Mrs. Marx and I attended)
- **Facilities and Construction Workshop in Kearney 9/9/21 Mr. Lechtenberg report**
- **State Funding “Needs *Minus* Resources” Understanding State Funding 10/27/21 Alliance**
- **School Law Conference 9/22/21 @ Kearney**
- **Labor Relations Conference 10/12th & 13th Lincoln** (Negations team Members)
- **State Education Conference 11/17th – 19th CHI Health Center Omaha**
- **Review and adoption of Board Goals**
- **Annual Report is on October Agenda**

Financial Update Review from June 14th board meeting–

- I had a good visit with Mr. Joe Sherwood at Morrill on my way to the ESU #13 Meeting last week. They have completed a large addition to their early childhood building and program and are using a significant amount s of their ESSER dollars to fund that expansion and staffing. He explained that when their ESSER grant dollars are received back to their general fund that he planned to transfer those funds from their general fund to their building fund to construct an \$700,000 Ag facility which sounded exciting to me if that can be done. The following morning, I placed a call to NDE School Finance director Bryce Wilson and he said that you can loan General Fund Dollars to the Building Fund but it must be repaid within two years. That still may provide some opportunity if we want to get the building project going sooner rather than later. We would have a total of \$276,895 to spend on building improvements, COVID preventions Statageies and struggling student engagement.
- On Thursday I met with Lori Olson, our auditor in O'Neill to review the budget proposal after the board input on Monday evening.
 - Upon her recommendations we did make a few adjustments. We left the \$300,000 in debt payment in the budget and added the ESSER II & III funds to the receipts and the Expenditures should we use it. Then based on the unused Budget Authority Growth she recommended that we put back the \$200,000 I had taken out of the Building operation and maintenance to help limit the growth in unused Budget Authority. The overall result of our meeting is that we lower the GF Levy to .950332 and raise the Building Fund Levy to .064608 for a total of 1.014940, which is a net result of lowering the overall levy slightly. compared to last year's levy. These changes will not affect our Tax Request so I feel good about what I will be proposing at the Hearing on the 13th.
 - These changes are reflected in the information presented in the Budget Hearing and the Tax Request Hearing.
- District Audit field work dates set for September 20-22
- I have been in contact with Don Keough of Signature Finical via Phone and email in regard to prepayment of our HVAC loan and they are working on getting us a statement for a \$300,000 advanced payment for November 22nd 2021.

COVID

- I have continued to attend bi-weekly COVID zoom meetings to work with area superintendents to develop a plan should something break out in the staff or student population. As infection rates change we may get to where we need to adjust our attendance recommendations. When and if that time comes I would hope that as in the past I would have the support of the Board in decisions that will be made to keep us in school and active in school activities as well as in-person-learning.
- Hay Springs School will continue to evaluate PPHD recommendations and use their information as our guidance involving COVID decisions.
- The latest guidance from PPHD is posted on our Website

Policy - No policy needed at this time for requiring Board agendas and minutes posted on website

Superintendent Search

- Staci and I have responded to **Shari Becker** in regard NASB Superintendent Search and supplied her with her requested information about the Hay Springs School and community.
- We have **September 27th** set as Zoom meeting for the first Board of Education Meeting which will provide the opportunity of the board to provide your input into this process

Update 9/8/21

- GREAT first month with staff and students
- I have made fractional adjustments to Mrs. Varvel 'sand Mrs. Mandelko's contracts determine by a slight increase in their FTE adjustments in effort to provide preschool planning time.
- Staff Training
 - School Transportation driver training from UNK in progress
- Sports teams are off to a great start
- Mr. Ginkens has the FFA and Ag program expanding in membership and participation
- Enrollment is 203 students.
- Parking lot sale over "Friendly Festival" was successful in getting rid of minimal items so we are disposing of some of the remaining "stuff" the city dump
- Calendar adjustments
 - Friday **September 10th** Staff in-service day has been moved to **November 19th** due to staff and administrative conflicts.
 - January 3rd & 4th In-service, the staff will have the 3rd off and that In-service day will be held on April 8th
 - Unless we have an exceptional number of snow days early we will dismiss on December 22nd at 1:00 pm
- Local Substitutes
 - I submitted local substitute letters of support to NDE for Katie Williams, and Sara Davis



NASB Monthly Update for Board Meetings Agenda Item:

September 2021

View the Monthly Update in video form at:

<http://members.nasbonline.org/index.php/news-resources/videos>

REMINDER: *According to the Superintendent Pay Transparency Act, any new contract, changes to an existing contract, or automatic renewals shall be posted on the school's website and submitted to NDE by August 1st.*

Latest 'Board Notes' – Monthly Newsletters

- ALICAP Returning \$2.75 Million to its Members
 - School Board Member of the Year Nominations Due
 - How Well Do You Know Your Board's Policies?
 - At The Board Table - Board Meetings – A Meeting Held in Public, not a Public Meeting
 - An Update from the State Board of Education
 - How Nebraska Schools Can Overcome Budget Shortfalls in 2021
 - ... And Much More!
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"NASB Update – Annual Board Calendar"

View the full calendar at: <http://members.nasbonline.org/index.php/resources>

As a board, some items you should doing, or have on the monthly agenda include:

MISSION, VISION & GOALS

- Strategic Plan Update; District Goals Update;

POLICY GOVERNANCE

- Review Annual District Report; Review, update, and adopt policy;

ACCOUNTABILITY & STUDENT ACHIEVEMENT

- Review Summer School Programs; Review ACT Results;
- **Review Certified Staff Professional Development Calendar and Budget;**
- **Review School Improvement Plan;**
- **District Membership Report.** On or before **October 15**, of each year, the superintendent of each school district shall file with the commissioner the fall school district **membership report**, which report shall include the number of children from birth through twenty years of age enrolled in the district on October 1 of a given school year. The report shall enumerate (i) students by grade level, (ii) school district levies and total assessed valuation for the current fiscal year, (iii) students enrolled in the district as option students, resident students enrolled in another district as option students, students enrolled in the district



as open enrollment students, and resident students enrolled in another district as open enrollment students, and (iv) such other information as the Commissioner of Education directs.

- Pending in Legislature - Distance Education Incentives Denial Appeal – Due October 1

DISTRICT/ESU RESOURCES [BUDGET]

- Negotiations contract dispute decision (year of contract, if needed); Due September 15
- **Collective Bargaining Timeline.** On or before **September 1** of the year preceding the contract year in question, the certificated and instructional employees' collective-bargaining agent shall request recognition as bargaining agent. The governing board shall respond to such request not later than the following October 1.
- **Collective Bargaining Mediation Decision.** On or before **September 15**, the commission will render a decision on any contract dispute in regard to a non-agreed upon agreement that was due March 25. Negotiations board must respond to agent request; Due October 1
- **Elementary site allowance; calculation.** On or before **October 15**, each school district who qualifies for an elementary site allowance to submit the applicable form to the NDE.
- **Tax Request Hearing for Fund Levies.** On or before **October 13**, it is required that a school board, ESU, or the learning community council, setting the tax request at a different amount than the prior year, to hold a special public hearing, provide proper notice at least five days prior to the hearing, pass by a majority vote a resolution or ordinance increasing the tax amount and to certify and submit the resolution to the county clerk.
- **ESU Audit.** On or before **January 31**, the ESU Audit Report will be presented to the ESU board for review.

REPORTS

- Board Committees; Superintendent; Administrators;
- Annual Emergency Safety Plan – Annual Adoption

LEARNING COMMUNITY

- On or before **October 15**, the learning community levies, and total assessed valuation are due

NASB's Video Resources: <http://members.nasbonline.org/index.php/news-resources/videos>

- Legal Resources, NASB's Live & Learn Series, Q&A's with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, Monthly Board Agendas, and MUCH more!

Networking & Events ... Register Now: <http://members.nasbonline.org/index.php/events>

- **Area Membership Meetings – August to October**
 - Aug 24 – Gering Aug 25 – North Platte Aug 31 – Valentine Sept 1 – Norfolk
 - September 8 – Kearney
 - September 15 – York
 - September 29 – Fremont
 - October 5 – La Vista
 - October 6 – Nebraska City



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- **Facilities & Construction Workshop – September 9 – Kearney**
 - **Needs – Resources: Understanding How the State Funds Your District**
 - September 21 - Wakefield
 - September 22 - O'Neill
 - October 26 - Ogallala
 - October 27 - Alliance
 - November 2 - Bartley
 - November – Grand Island
 - December – Broken Bow
 - **Labor Relations Conference – October 12-13 – Lincoln**
 - **5th Annual Sparq Tailgate Party – October 30 – Embassy Suites - Lincoln**
 - **State Education Conference – November 17-19 – CHI Health Center, Omaha**
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Advocacy/2021 Legislative Session:

- The 2021 legislative session has wrapped. Keep tabs with all things pertinent to your school at NASB's Govt Relations page at <http://members.nasbonline.org/index.php/government-relations>
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Follow NASB on twitter at www.twitter.com/NASBOnline using the hashtag #liveNASB
and on Facebook at www.facebook.com/NASBOnline

Watch all of the NASB videos at <http://members.nasbonline.org/index.php/news-resources/videos>

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for "This Month In ...". To access the latest newsletter, click here:
<http://members.nasbonline.org/index.php/news-resources/board-notes>



Hay Springs Board of Education Goals September 2021

- **Engage internal and external stakeholders** (support Search Process and the development of long-term goals for the school district)
 - Conduct NASB Community/Stakeholder Survey
- **Board Leadership Development**
 - Participate in NASB Board Development training
 - Attend NASB Leadership Workshop
 - Invite NASB Leadership team to present to Board of Ed a minimum of twice per year
 - Ongoing board monthly policy review
 - Curriculum review cycle policy and timeframe
 - Complete Elementary Science Curriculum
 - Review Math Curriculum
- **Review Superintendent Evaluation process**
- **Review and establish Superintendent Job Description**
- **Conduct Superintendent search & hiring timeline**
 - Superintendent contract review with attorney
- **Develop a short and long-term facilities plan**
 - Upgrade restroom facilities
 - Upgrade Science classroom/lab upgrade
 - Classroom Doors
 - Window project
 - Capitol Building Ag/IT/ Music/Concession building
 - Livestock Facility expansion beyond goat production
 - Replacement/Repair of tractor & Loader/mower rounds equipment
- **Develop a short and long-term transportation plan**
 - Bus replacement
 - Suburban Replacement

COVID UPDATE

The following is the latest up-date from PPHD concerning COVID positive cases:

We have learned that our recommendation for school-aged children identified as close contacts to stay home, does not align with state truancy guidelines; hopefully, more to come from NDE.

We are changing our recommendation based on this information: Public Health will encourage school-aged household close contacts to wear a mask and monitor for symptoms for 14 days.

Below is our script when we talk to parents with school-aged children identified as a close contact of a household member.

According to DHHS school guidance, school-aged children are required to self-monitor for fever or other symptoms for 14 days. Public health recommends that your child wear a mask at school for those 14 days. Your child does not need to stay home unless they develop symptoms or test positive. If they have symptoms or test positive, they will need to isolate at home.

Adults and younger children will need to quarantine at home. Vaccinated people do not need to quarantine; they will be asked to mask and monitor for 14 days.

We are sending this information out to parents so you have the latest PPHD guidance. We are finding that some parents are choosing to keep their school-aged children home when there is a positive household contact; we as a school district will support you in that decision. Please keep the school office informed if you have ill family members or positive test results and continue to monitor your children's temp before they come to school

See also the **Contact Tracing Packet** sent to positives that are not school-aged. As cases increase, we are asking non-school-aged positive cases to notify their close contacts.

Please do not hesitate to reach out to us, or PPHD if you experience confusion, challenges, or need clarity with a situation. I am sure we can get through another year working together.

Sincerely
Mr. Lechtenberg

COVID POSITIVE. NOW WHAT?

You have COVID-19 symptoms or tested positive for COVID-19.
You can protect your friends and loved ones from getting sick too.

1. **Isolate from everyone.**
2. **Tell your close contacts to quarantine.**

Reach out to your close contacts. Tell them to self-quarantine to protect others and limit the spread of illness.

You have COVID-19 and need to **self-isolate**. What does this mean?

You should avoid all contact with other people and stay in a part of your house separate from everyone you live with.

You can end isolation when:

- It has been at least 10 days since your symptoms first appeared
- **AND** you have had no fever for at least 24 hours without fever-reducing medicine
- **AND** all other symptoms have improved.



Who are your close contacts?

Your close contacts are people who came within 6 feet of you for a total of 15 minutes or more within 24 hours while you were infectious. This may include household members, close friends, coworkers, and others who you have been close to while infected.

This does not include people who you had passing contact with (such as in a store, at a drive thru window, or while jogging).

Close contacts who are **NOT** fully vaccinated should **self-quarantine**. What does this mean?

They should stay home for 14 days from the date of their last contact with a person who has symptoms or tested positive for COVID-19. While self-quarantined, they should monitor for symptoms, wear a mask and give space to other people in their household to prevent exposing them.

Not everyone who has been close to someone with COVID-19 will be infected. When people self-quarantine they limit the chance they will spread the disease if they are infected but are not sick or symptomatic.



It is very important that you self-isolate and tell your close contacts who are not fully vaccinated to self-quarantine. Your health and the health of others depends on it. Thank you for your cooperation and help during the COVID-19 pandemic! Read on for more information.

COVID POSITIVE. STOP THE SPREAD.

Who are my close contacts?



Step 3 Make your close contacts list.

Write down every person you were...

- within 6 feet of
- for a total of 15 minutes

on any of the days you were infectious (could have been spreading COVID-19). These are your close contacts. Note the date you saw them and where.

My Close Contact List

Name	Phone Number	Date last saw them	Place last saw them
<hr/>			



Step 4 Call each person on your list NOW!

Share the information in this packet to help your close contacts understand quarantine. **Tell all of your close contacts that they have been exposed to COVID-19 and should self-quarantine if they are not fully vaccinated.**



If one of your **close contacts** is a **critical infrastructure worker** they can continue to work if their employer's policy allows it wearing a mask, social distancing, and monitoring for symptoms.

If one of your **close contacts** is a **school-aged child** according to DHHS school guidance, they can self-monitor for fever or other symptoms for 14 days, in lieu of quarantine.



We need your help!

Many times, local health departments are not able reach close contacts. By contacting the people you may have exposed, you are helping to control the spread of COVID-19.

COVID EXPOSED & NOT VACCINATED

HOW TO QUARANTINE

If you have been within **6 feet** of someone with COVID-19 for a total of **15 minutes** or more on any day that they may have been infectious, you should quarantine.

PROTECT OTHERS

Especially if you live with someone who is not vaccinated OR is at high risk of severe disease...

WEAR A MASK

WATCH YOUR DISTANCE

← (6 Feet) →

WASH YOUR HANDS OFTEN

WATCH YOURSELF FOR SYMPTOMS OF COVID-19

- Fever or chills
- Cough
- Shortness of breath or trouble breathing
- Tiredness
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If you have COVID-19 symptoms

Isolate and call your doctor or local health department.

Day 1

Day 2

Day 3

Day 4

Day 5

Day 6

Day 7

Day 8

Day 9

Day 10

Day 11

Day 12

Day 13

Day 14



STAY HOME



You can get tested on or after day 5. If your test is negative you can discontinue in-home quarantine on day 8 if you don't have symptoms. **Note: antibody tests do not count.**

With a negative test - If you have **no symptoms on or before day 7 and tested negative on or after day 5**, you can discontinue in-home quarantine on day 8. **You should keep wearing your mask at all times and watch for symptoms through day 14.**

Without a test - If you have **no symptoms on or before day 10**, you can discontinue in-home quarantine on day 11. **You should keep wearing your mask at all times and watch for symptoms through day 14.**

LAST DAY OF QUARANTINE

IF YOU ARE COVID EXPOSED AND FULLY VACCINATED, WATCH FOR SYMPTOMS AND WEAR A MASK FOR 14 DAYS.

You are fully vaccinated 14 days after your final vaccine dose.

Principal's Board Report

Facility Maintenance Improvements

- The new oven has been installed.
- We have been struggling with our kitchen air conditioning unit, we are currently waiting on a fan motor to be delivered to finish repairs.
- The elevator is back up and running.

Teacher/Curriculum Communications

- Our paraprofessionals attended a training at ESU 13 on Monday, August 9th.
- Staff members completed their "Students at Risk" and "Blood borne Pathogen" on-line trainings during our back to school in-service days.
- We have largely completed our Fall NWEA MAPS testing. Faculty and staff members will be goal setting with their students during the month of September.
- The state of Nebraska Board of Education voted at their meeting on September 3rd to indefinitely postpone development of new health education standards.
- We hosted our PBIS Coach Heather Gill on Thursday, September 9th. We continue to implement our early childhood pyramid program, Mrs. Gill also visited specific classrooms.
- Informal observations have been conducted on all certified staff members using our new informal teacher appraisal form. Area schools have asked to view and possibly begin utilizing our teacher appraisal forms.
- Our MTSS teams will be meeting this coming week to discuss results of our fall assessments and determine the intervention strategies necessary to help boost the academic and/or social development skills of identified students.
- Our 4th and 5th graders participated in a bird banding field trip on Wednesday, September 8th.
- Our after school program is back up and running this year. We have upwards of 50 plus elementary students participating in our program which runs Monday-Wednesday from 4:00 p.m. until 5:30 p.m.

Miscellaneous

- We will be having in person Parent/Teacher conferences on Thursday, September 16th from 4:15 p.m. – 8:30 p.m.
- Homecoming week schedule has been posted on our district's announcements page.
- Attached to this form is our class schedule and number of students in each class.
- Health screenings have been conducted on our PK-7th graders.

	1st (8:00-9:04)	2nd (9:07-10:11)	3rd (10:14-11:18)	4th (11:21-12:24)	(12:25-12:54)	5th (12:57-2:01)	6th (2:04-3:08)	7th (3:11-4:15)
S. Badje	Math 7 15	(Standards Math) 5	Math 5th/Algebra 1	Math 6 16	Lunch	Math 8 12	Science 6 16	PREP
L. Kudrna	English 8th 12	PREP	English 7 15	Reading 7 13	Lunch	English 6 16	Reading 8 12	AD
K. Young	Biology 22	Algebra II 12	Geometry 13	Math 8th 7	Lunch	Physics 15	PREP	Anatomy/Physiology 10
J. Garrett	Reading 6 16	Spanish I 10	Social Studies 6 16	PREP	Lunch	Spanish II 6	Science 7 15	Exploratory 6 16
K. Marx	Guidance	Guidance	PREP	Science 8 12	Lunch	Guidance	Physical Science 9th 11	Guidance
N. Marcy	Title	Title	Title	Title/Library	Lunch	Library	K/1-Library-T*Comp-Th	Library
J. Badje	Woods I and II 6	Construction 10			T, Th Duty	W-4th/5th Lib/Comp	2/3-Library-M*Comp-W	
M. Sommerville	Accounting I 6	Computer Science 2	PREP	Intro to Business 2	Lunch	Personal Finance 2	Consumer Math 8	Exploratory 7 15
T. Ginkens	PREP	Plant Science 8	English 8th 12	Intro to Ag Science 9	Lunch	Ag Marketing 12	Ag Leadership 7	Welding I and II 7
H. Beguin	Journalism 6	PREP	English 12 10	English 11 17	Lunch	English 9 11	English 10 20	Reading Enrichment 6
B. Bounous	World Geography 11	American Government 10	American History 14	World History 20	Lunch	Social Studies 7 15	PREP	Social Studies 8 12
R. Varval	H.S. Choir 9	English 10/W 16	PREP		Lunch	4th/5th M, T, Th	K/1st - M, W	Band 17
R. Mandelko		7th/8th 1/16 23	M, T, W, Th Preschool		W-Duty	W - Preschool	2nd/3rd - T, Th	
P. Holtmeier	Special Education	MS Resource Study Hall 16	PREP	HS PE 3	Lunch	5th/4th M, T, Th	1st/K - M, W	Strength and Fitness 12
Long Distance		MS Resource Study Hall 16	M, T, W, TH Preschool		M-Duty	W - Preschool	3rd/2nd - T, Th	
T. Weyers		Corrective Reading/Math	Special Education	Special Education	Lunch	Independent Living/FCS 1	PREP	HS Resource Study Hall
							Art 6	HS Corrective A+ Reading
						W - 5th/4th Art	W-3rd/2nd-Art	
								College Study 6
K-3 Faculty				Lunch 11:25-11:55				PREP
4-5 Faculty				Recess 11:55-12:15				
Preschool				Recess 11:25-11:55				
				Lunch 11:55-12:15				

September Board Reports

Kim Marx

Board Report –

I am starting to work on Fall reports and ADVISER for the Department of Education. I have also been working on finishing grant requirements for the 2020-21 school year grants and completing the paperwork required for the 2021-22 school year grants. Not all grant amounts are available at this time. Here are the amounts we know right now. IDEA (special education) \$55,550; ESSA (Title) \$28000?; Poverty \$170,000; HAL (High Ability Learners) \$4,300; Title VII (Indian Education) \$8,011; REAP \$20,796, CARES Act (Covid) \$277,029. Total \$563,686

We have also been administering NWEA MAPS assessments to students in 1st through 11th grade. We have completed all tests, with just a few make-up tests to administer. Overall teachers have been happy with student's scores.

Linda Kudrna

Activity Director,

- *Fall sports are off to a great start!
- *Our high school volleyball team has 14 players and the junior high team has 12.
- *The varsity football has a total of 17 players and junior high consists of 13.
- *We have one high school boy and four junior high students in cross country.
- *Two junior varsity football games were added to the schedule. The first one was played in Crawford on August 30th, and the second game is scheduled for 6:00 in Hay Springs on September 27th.
- *Homecoming will be the week of September 13th.
- *Parents' Night is scheduled for September 30th.
- *The ice machine has been installed and is in working order.

Mr. Larel Reimann

Technology Director,

Larel is am planning on being at the meeting to discuss the options for purchasing new teacher laptops, so is not presenting a typed report as such.

RESOLUTION SETTING THE PROPERTY TAX REQUEST

RESOLUTION NO. _____

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Hay Springs Public School passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Hay Springs Public School resolves that:

1. The 2021-2022 property tax request be set at:

General Fund:	\$	1,634,343.00
Bond Fund:	\$	-
Special Building Fund:	\$	111,111.00
Qualified Capital Purpose	\$	-
Undertaking Fund:		

2. The total assessed value of property differs from last year's total assessed value by 1.98 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.999611 per \$100 of assessed value.
4. Hay Springs Public School proposes to adopt a property tax request that will cause its tax rate to be 1.01494 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of Hay Springs Public School will increase or decrease last year's budget by 12.52 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Motion by _____, seconded by _____ to adopt Resolution #_____.

Voting yes were:

Voting no were:

Dated this _____ day of _____, 2021

September 7, 2021

Hay Springs Public School
Board of Education
Hay Springs, NE 69347

Dear Negotiations Committee:

The Hay Springs Education Association, the exclusive bargaining agent for the district's non-supervisory certificated staff, is ready to begin negotiations for the 2022 - 2023 contract year. The members of our negotiations team are: Jessica Mintken, head negotiator, Jodie Garrett, Linda Kudrna, Jessie Anderson, Melissa Sommerville, and Emma Strotheide. While Mr. Lechtenberg has been the Board's lone negotiator, we would like to negotiate with a team that includes board members since it is Mr. Lechtenberg's final year to ensure consistency with the transition. Please let us know the members of your negotiating team so we can make contact and set dates.

We look forward to hearing from you so that we can begin the process of negotiating a contract for the 2022 - 2023 school year.

Sincerely,

A handwritten signature in cursive script that reads "Emma Strotheide". The signature is written in dark ink and is positioned above the printed name and title.

Emma Strotheide, President
Hay Spring Education Association

**Hay Springs Public School
BOARD of EDUCATION MEETING
August 9th, 2021
MEETING MINUTES**

Meeting was called to order by President Johnson at 6:30 pm in the school distance learning room, followed by the Pledge of Allegiance and the pointing out of the posting of the Open Meetings Law.

Roll Call was taken with B. Johnson, M. Reed, and S. Henry, D. Russell, G. Heiting and M. Kearns present
School personnel in attendance included: Superintendent Mr. Lechtenberg, and Bookkeeper Mrs. Wolken.
Motion to approve agenda for August 9, 2021 was made by M. Kearns and seconded by S. Henry. Roll Call
Vote Passed 6/0

I. Open Forum

Administrator Reports

- **Admin Reports**

- Superintendent – Mr. Lechtenberg

- Principal—Mr. Hagge

- Director of Student Services/Counselor Report – Mrs. Marx-No Report

- Activities Director's – Ms. Kudrna

- Technology Coordinator Report-Mr. Reimann

- Bookkeeper –Mrs. Wolken

- **There were no public comments**

I. Discussion Items included the following:

- Mrs. Varvel-Class D All State Band Account, potential band trip
- Lister-Sage Report-M. Kearns, G. Heiting
- Beef-Farm to School Lunch Report-S. Henry/G. Heiting
 - 11/15/2021 scheduled 2 beef and 1 hog to Sturgis Locker in afternoon
- Building Funding/Potential Options
- Board Retreat-Marcia Herring NASB follow-up
 - Superintendent Evaluation and Search Procedure
 - Draft of Hay Springs 2021-22 District Goals
 - Community Engagement Proposal
- Curriculum and Instruction
 - Nebraska State Health Standards
- Finance Committee
 - August Payables \$33,303.77
 - August Payroll \$201,612.05
 - July Financial Summary

Action Items included:

II. Action Items

- Motion to approve the July 12th Regular meeting minutes, as amended, was made by D. Russell and seconded by M. Reed. Roll Call Vote Passed 6/0
- Motion to approve the July ending account summary and August payables in the amount of \$33,303.77 and Payroll in the amount of \$201,612.05, was made by S. Henry and seconded by D. Russell. Roll Call Vote passed 6/0.

- Motion to approve the establishment of District Activities Account for Class D All State Band with Raime Varvel and Russell Lechtenberg as signers, was made by M. Kearns and seconded by M. Reed. Roll Call Vote passed 6/0.
- Motion to approve a band trip to Lincoln/Omaha, with Hay Springs School Dist. Providing the transportation, was made by S. Henry and seconded by G. Heiting. Roll Call Vote passed 6/0.
- No Action was taken on the purchase of Nebraska Association of School Boards Superintendent Evaluation tool.
- Motion to approve the contract for Kendra Johnson as head cook was made by D. Russell and seconded by M. Kearns. Roll Call Vote passed 6/0.
- Motion to approve the 2021-22 Staff Expectation Handbook as amended, was made by D. Russell and seconded by S. Henry. Roll Call Vote passed 4/0.
- Motion to approve the contract for Maci Van Valkenburg as assistant cook was made by M. Kearns and seconded by D. Russell. Roll Call Vote passed 6/0.
- Motion to approve the Budget Hearing and Tax Request Hearing for September 13, 2021 was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 6/0.
- Motion to approve the resignation of D Russell Lechtenberg as superintendent, with regrets, effective June 30, 2021 was made by D. Russell and seconded by S. Henry. Roll Call Vote passed 6/0.
- Motion to approve hiring NASB to conduct Hay Springs Superintendent search with option 1 at \$5,500 was made by D. Russell and seconded by M. Kearns. Roll Call Vote passed 6/0.
- Motion to approve the purchase of Nebraska Association of School Boards evaluation tool for \$300 annually was made by G. Heiting and seconded by M. Reed. Roll Call Vote passed 6/0.
- Motion to go into executive session to discuss Extended Contracts was made by S. Henry and seconded by M. Reed. Roll Call Vote passed 6/0.
- President Johnson declared the board in executive session at 8:10 pm.
- President Johnson declared the board out of executive session at 8:22 pm.
- Motion to come out of executive session was made by S. Henry and seconded by M. Reed. Roll Call Vote passed 6/0.
- Motion to approve amended contract for Kim Marx was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 6/0.

III. Next Regular Meeting and Tax Request and Budget Hearing- September 13th, 2021 @ 6:30 pm in Distance Learning room with Zoom to public

- Back to School Review
- Budget Workshop date August 23rd at 6:30 pm
- NASB Member Workshop August 24 in Gering
- Facilities Workshop Sept 9 in Kearney

IV. President Johnson adjourned the meeting at 8:27 pm.

HAY SPRINGS SCHOOL BOARD
Budget Workshop MEETING
August 23th 2021
Minutes

Meeting was called to order by President Johnson at 6:30 pm in the school distance learning room, followed by the Pledge of Allegiance and the pointing out of the posting of the Open Meetings Law.

Roll Call was taken with B. Johnson, M. Reed, and S. Henry, D. Russell, G. Heiting and M. Kearns present. School personnel in attendance included: Superintendent Mr. Lechtenberg,

Motion to approve agenda for August 23rd, 2021 was made by M. Kearns and seconded by D. Russell. Roll Call Vote Passed 6/0

Mr. Lechtenberg presented the following Budget Information for board discussion and questions: Cost Per Student Comparison, State Aid History, District Valuation History, Tax Request History, Levy History

Mr. Lechtenberg also presented information comparing Beginning & Ending Account Balances, Cash Reserve Allowance and reviewed the Summary of 2020-21 Receipts and Expenditures, the Budget of projected 2021-22 Receipts and the Budget of projected 2021-22 Expenditures and the projected Tax Request for 2022 and Projected Levy requirement

Discussion was also held on transfer of funds from CDs and making additional payments on the HVAC system financing.

Mr. Lechtenberg will be reviewing the proposed 2021-22 Budget of Expenditures and Receipts with the school auditor on August 26th to finalize the 2021-22 Budget, Tax Request and Levy for the 2021-22 school year.

President Jonson Adjourned the meeting at 7:53 pm.