

**Hay Springs Public School**  
**SCHOOL BOARD MEETING**  
**May 10<sup>th</sup>, 2021**  
**6:30 PM**  
**REGULAR MEETING AGENDA**

- I. **Call to Order:** The regular April meeting of the Hay Springs School District Board of Education is called to order on April 12th, 2021 at \_\_\_\_\_ pm in the Board conference room of Hay Springs Public School.
- II. **Pledge of Allegiance**
- III. **Open Meetings Law posting**
- IV. **Meeting Notice:** Per Board Policy Publication of Board Meeting Notice was published in Hip Hop and Sheridan County Journal Star the week of May 3rd, 2021
- V. **Roll Call**
- VI. **Excuse Board Absences**
- VII. **Approval of Agenda for May 10<sup>th</sup>, 2021**
- VIII. **Open Forum**
  - **Admin Reports**
    - Superintendent – Mr. Lechtenberg
    - **General Information**
      - o NASB Quick Notes <https://vimeo.com/546014365>
      - o Board members addressed by the public concerns please direct them to contact the school office so the staff and administration can address the concerns
      - o **Senior 2021 Graduate** list for approval
      - o I have approved of the **Occupational Therapy Contract Agreement with Lisa Briggs for the 2021-22 school year.**
      - o **ESU 13 Contracts** have been signed and returned to ESU #13
      - o **Days Canceled** have not exceeded the limit in our calendar to complete more than the required instructional time and the staff in-serviced days have been addressed within the school day and with the extension of the school day to meet the needs of our staff. There is no plan to make up any student or staff days. Our staff should be complemented on the completion of a great stressed filled school year for their work ethic and dedication to our students and their learning.
    - **Board retreat (Marcia Herring NASB May 26<sup>th</sup> from 7:00am – 10:00 am School Conference room)**
      - o **State Aid Certified March 1<sup>st</sup> (\$1,651,431)** Could change is legislature make adjustments
      - o **Staff requisitions due May 17<sup>th</sup> 2021** with no major purchases planned at this time
      - o Plan to contact **Annual Safety inspector** used in the past to complete our safety review at eh end of the school year.,
      - o **Teacher observation/evaluations** are completed,
        - Non-tenured had second observations in March
      - o Building potential
        - I have not contacted anyone in this regard over the past month
      - o We will be advertising for replacement staff members
      - o PTO Mr. Lechtenberg will be out of the building on May 13<sup>th</sup>, and June 9<sup>th</sup> & 10<sup>th</sup> and June 14<sup>th</sup> - 17<sup>th</sup>
  - Principal- Mr. Hagge
    - Lister Sage Custodial Update
    - 2021-22 Class Schedule for review
    - School Committees
    - Summer maintenance Plans/Estimates
    - Danielson Teacher Evaluation *Draft*

Director of Student Affairs- Mrs. Marx

Activities Director's - Ms. Kudrna

Technology Coordinator report

Bookkeeper -Mrs. Wolken-

- **Public Comments**

*(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. **Board Policy does not allow public comments to be made about staff members at Board Meetings.** Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)*

**IX. Discussion Items**

- Lister-Sage Report-M. Kearns/G. Heiting
  - Adjustments have been made to custodial assignments
- Beef-Farm to School Lunch Report-S. Henry/G. Heiting
- Board Retreat (**Marcia Herring NASB May 26<sup>th</sup> from 7:00am - 10:00 am School Conference room**)
- Policy review
  - Long term Substitute Pay and job description will be reviewed with upcoming budget planning
- Summer maintenance & costs projections
  - Bid review send progress
- 2021-2022 class schedule and teaching assignments
- **Finance Committee** (March Financial Summary and April payables)
  - **April** Bank Account summary and balances
  - **May Payables** \$ 65,960.55
  - **May Payroll Liabilities** in the amount of \$221,987.17

**X. Action Items**

- Approval of the **Meeting Minutes** for **April 12<sup>th</sup>, 2021** Regular meeting
  - Approval of the **April ending Financial Account Summaries/Balances, May Payables** in the amount of \$ 65,960.55
  - and **May Payroll Liabilities** in the amount of \$221,987.17
- Approval of the resignation of Jen Young as the Kitchen Head Cook.
- Approval of the resignation of Ghita Dykes as part-time custodian.

**XI. Executive session**

**XII. Out of Executive session**

**XIII. Adjournment**

**XIV. Next Meeting Date: June 14<sup>th</sup>, 2021**

- **Agenda items:**
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