

**Hay Springs Public School**  
**BOARD of EDUCATION MEETING**  
**December 14<sup>th</sup>, 2020**  
**MEETING MINUTES**

Notice of this meeting was published in the Hip Hop and the Sheridan County Journal Star newspaper and on the school website.

Meeting was called to order by President Johnson at 6:30 pm, followed by the Pledge of Allegiance and the pointing out of the posting of the Open Meetings Law.

Roll Call was taken with B. Johnson, M. Reed (via Zoom), G. Heiting and D. Russell present.

School personnel in attendance included: Superintendent Mr. Lechtenberg, Principal Mr. Hagge, and Bookkeeper Mrs. Wolken.

Motion to excuse S. Henry and M. Kearns was made by D. Russell and seconded by G. Heiting. Roll Call Vote passed 4/0.

Motion to approve agenda for December 14<sup>th</sup>, 2020 meeting was made by D. Russell and seconded by M. Reed. Roll Call Vote Passed 4/0

**I. Open Forum**

• **Admin Reports**

o Superintendent – Mr. Lechtenberg-See attached document

- NASB: Attached Updates
  - <https://vimeo.com/486582074>
- Financial Audit-copy of 2019 Audit for each of you
- Closed on 340 N Baker
- First National Bank of Gordon back up tech housing
- Snow removal visited with Aaron Taylor about emergency needs
- Policy Review
- COVID update
- Board's Superintendent Goal setting
- 2019-20 Annual Report/Admin Team Accomplishments List
  - Fourteen-month cash flow GF, ICS/CD's, Activity, Lunch
  - Academic results

• Principal Report – Mr. Hagge

- Transportation Update
- Student drop off signage
- Miscellaneous

• Director of Student Affairs/Counselors Report - Mrs. Marx

• Activities Director Report- Ms. Kudrna

• Technology –Mr. Reimann

- GEER
- Live Streaming
- Misc.

• Bookkeeper comments- Mrs. Wolken

- Audit report

• **Public Comments**

*(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. **Board Policy does not allow public comments to be made about staff members at Board Meetings.** Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)*

There were no public comments.

## II. Discussion Items

- Lister-Sage Report- M. Kearns, G. Heiting
- Beef-Farm to School Lunch Report-S. Henry
  - Sturgis Meat Service update
    - Online request with \$800 deposit
    - Moved April appts. to February 2<sup>nd</sup> for 2 Beef and 2 Hogs
- Building Improvements/Concerns
- Policy Review
- Finance Committee
  - December Payables \$79,140.66 and Payroll \$224,381.97

### Action Items included:

## II. Action Items

- Motion to approve the November 9<sup>th</sup> Regular meeting minutes, with corrections was made by G. Heiting and seconded by D. Russell. Roll Call Vote Passed 4/0.
- Motion to approve the November ending account summary and December payables in the amount of \$79,140.66, and Payroll in the amount of \$224,381.97, was made by D. Russell and seconded by G. Heiting. Roll Call Vote passed 4/0.
- Motion to approve the housing of First National Bank backup server was made by G. Heiting and seconded by D. Russell. Roll Call Vote passed 4/0.
- Motion to go into executive session to discuss personnel issues/concerns was made by D. Russell and seconded by G. Heiting. Roll Call Vote passed 4/0
- President Johnson declared the Board in executive session at 7:26 pm.
- President Johnson declared the Board out of executive session at 7:50 pm
- Motion to come out of executive session was made by D. Russell and seconded by G. Heiting. Roll Call Vote passed 4/0
- President Johnson adjourned the meeting at 7:53 pm.

## III. Next Meeting- Monday, January 11<sup>th</sup>, 2020 @ 6:30 pm. Location to be determined

- Items for January meeting
  - Board/Superintendent Goal Setting
  - 2019-20 Annual Report
  - Approval of Audit 2020

## IV. Adjournment at 7:53 pm