

**Hay Springs Public School**  
**BOARD of EDUCATION MEETING**  
**October 12<sup>th</sup>, 2020**  
**MEETING MINUTES**

Notice of this meeting was published in the Hip Hop and the Sheridan County Journal Star newspaper and on the school website.

Meeting was called to order by President Johnson at 6:32 pm.

Roll Call was taken with B. Johnson, M. Reed, D. Russell, G. Heiting and M. Kearns present.

School personnel in attendance included: Superintendent Mr. Lechtenberg, Principal Mr. Hagge, and Bookkeeper Mrs. Wolken.

Motion to excuse S. Henry was made by G. Heiting and seconded by M. Reed. Roll Call Vote passed 5/0.

Motion to approve agenda for October 12<sup>th</sup>, 2020 meeting, with the addition of policy #504.03 was made by M. Kearns and seconded by G. Heiting. Roll Call Vote Passed 5/0

**I. Open Forum**

• **Admin Reports**

Superintendent – Mr. Lechtenberg

Principal—Mr. Hagge

Director of Student Services – Mrs. Marx

Activities Director's – Ms. Kudrna

Technology Coordinator report

Bookkeeper –Mrs. Wolken

**There were no public comments.**

**II. Discussion items included the following:**

- Lister-Sage Report-No Report
- Beef to School Lunch Report-No report
- Building Improvements/Concerns
- Technology-Chromebook Upgrade
  - 50@\$400=\$20,000 Governor's Emergency Education Relief (GEER) Fund
- Policy Review
  - Final Reading of Board Policy NASB recommendations
    - 103 Add Compliance coordinator, contact information and school address
    - 402.01 Add School name, compliance contact person and school address
    - 402.15 Needs to be included in future in student, staff and volunteer handbook
    - 403.03 Superintendent to provide annual training as needed
    - 404.06 Rewording on harassment issues
    - 404.12 Add school name, compliance contact person and school address
    - 404.12 R1 Procedure to add to policy
    - 405 Additional paragraph on investigation procedures
    - 501 Change in wording compliance coordinator instead of Superintendent's designee
    - 503.03
    - 504.14 Additional paragraph on investigation procedures
    - 504.18 Staff wording changes, wording on harassment issues and investigation procedures
    - 504.20 Additional paragraph on investigation procedures for bullying
    - 504.21 Additional paragraph on investigation procedures for dating violence
    - 504.24 Contact information

- 504.24 E1 Title IX reporting form with contact information added
- 504.24 R1 Title IX investigation procedures
- 505.03 Additional paragraph on investigation procedures for expulsion and suspension, on or before August 1 the school board will annually review the reporting guidelines above with the County Attorney.
- 508.13 Wellness committee changes were made and approved at July board meeting
- 612.05 Additional paragraph on investigation procedures for IEP violations
- 1004.03 Additional wording on Livestreaming and videotaping in school
- Finance Committee
  - September Bank Account summary and balances
  - October Payables \$68,319.31
  - October Payroll \$231,842.38

#### **Action Items included:**

#### **III. Action Items**

- Motion to approve the September 14<sup>th</sup> Regular meeting minutes, was made by G. Heiting and seconded by M. Kearns. Roll Call Vote Passed 5/0.
- Motion to approve the September ending account summary and October payables in the amount of \$68,319.31, and Payroll in the amount of \$231,842.38, was made by M. Reed and seconded by D. Russell. Roll Call Vote passed 5/0. M. Reed abstained from check #8351
- Motion to approve the purchase of 53 Chromebooks at up to \$400/each, utilizing GEER funding was made by M. Kearns and seconded by G. Heiting. Roll Call Vote passed 5/0
- Motion to approve final reading of above listed policies was made by M. Reed and seconded by D. Russell. Roll Call Vote passed 5/0.
- Motion to approve Lister-Sage agreement as revised was made by G. Heiting and seconded by M. Kearns. Roll Call Vote passed 5/0
- Motion to approve the sale of 340 N Baker for \$27,500 was made by M. Kearns and seconded by M. Reed. Roll Call Vote passed 5/0
- No action was taken to change the CD's.
- Motion to go into executive session to discuss personnel issues/concerns, future ag and administrative positions was made by D. Russell and seconded by G. Heiting. Roll Call Vote passed 5/0
- President Johnson declared the Board in executive session at 8:18pm
- President Johnson declared the Board out of executive session at 8:51pm
- Motion to come out of executive session was made by M. Reed and seconded by G. Heiting. Roll Call Vote passed 5/0
- President Johnson adjourned the meeting at 8:54 pm.

#### **IV. Adjournment at 8:54 pm**

#### **V. Next Meeting- Monday, November 9<sup>th</sup>, 2020 @ 6:30 pm. Location to be determined**

- Items for November meeting
  - Board's Superintendent Evaluation
  - 2019-20 Annual Report
    - Financial Audit and AFR
    - Academic results
    - Staffing
      - a. Certified
      - b. Classified
    - Building and grounds
  - Policy Review