

**Hay Springs Public School**  
**BOARD of EDUCATION MEETING**  
**July 13<sup>th</sup>, 2020**  
**MEETING MINUTES**

Notice of this meeting was published in the Hip Hop and the Sheridan County Journal Star newspaper and on the school website.

Meeting was called to order by President Johnson at 6:30 pm in the school Distance Learning room via Zoom, followed by the Pledge of Allegiance and the pointing out of the posting of the Open Meetings Law.

Roll Call was taken with B. Johnson, S. Henry, M. Reed, G. Heiting and M. Kearns present.

School personnel in attendance included: Superintendent Mr. Lechtenberg, Principal Mr. Hagge, and Bookkeeper Mrs. Wolken.

President Johnson opened the Parental Involvement Hearing for public comment at 6:31pm. The board heard from Mr. Lechtenberg. There were no public comments. President Johnson closed the hearing at 6:33pm

President Johnson opened the Student Fee Hearing for public comments at 6:34pm. The board heard from Mr. Lechtenberg. There were no public comments. President Johnson closed the hearing at 6:41pm.

Motion to excuse D. Russell was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 5/0.

Motion to approve agenda for July 13<sup>th</sup> meeting, was made by G. Heiting and seconded by M. Reed. Roll Call Vote Passed 5/0

**I. Open Forum**

**• Admin Reports**

Superintendent – Mr. Lechtenberg

- General Information
  - NASB Calendar update
  - Corona Virus Update
  - Fall Back to School Plan draft
    - Screening and PPE, classroom, lunch, bus and activities
  - Policy Review-Approval sections 500-600, and first reading of sections 700-800
    - Bullying
    - Dating Violence
    - Student Fee and Price List
  - Science curriculum purchase
  - Snapper mower up and functioning
  - Landscape and concrete work
  - Finalized 223 N Baker house closing
  - Staff list with extra duty and coaching assignments

Principal—Mr. Hagge

- Science curriculum updates
- Building improvements
- Back to school

Director of Student Services – Mrs. Marx

Activities Director's – Ms. Kudrna

- Coaching Assignments
- 2020-21 Game Schedule
- Summer Weight Room

Technology Coordinator report

Bookkeeper –Mrs. Wolken

There were no public comments.

**II. Discussion items included the following:**

- Lister-Sage Report
- Beef to School Lunch Report-No report
- Repair or Sale of old Bus-repair estimates \$3,900+
- House at 342 N Baker and parking lot
- Policy
  - Final reading of sections 500 and 600
  - First reading of sections 700 and 800
  - First Reading NASB Revised Policy received 6/4/2020
- Summer Maintenance Projects
  - Lunch room concrete work
  - Front of elementary building landscaping work
- Finance Committee
  - June Bank Account summary and balances
  - July Payables \$43,059.03
  - July Payroll \$201,606.97

**Action Items included:**

**III. Action Items**

- Motion to approve the June 8<sup>th</sup> Regular meeting minutes as amended, and the June 29<sup>th</sup> special policy meeting was made by M. Reed and seconded by M. Kearns. Roll Call Vote Passed 4/0. G. Heiting Abstained
- Motion to approve the June ending account summary and July payables in the amount of \$43,059.03, and Payroll in the amount of \$201,606.97, was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 5/0. M Reed abstained from check #8198.
- Motion to approve Parental Involvement Policy 1005.30 for 2020-21 was made by G. Heiting and seconded by S. Henry. Roll Call Vote passed 5/0
- Motion to approve Student Fee Policy 504.19, Waiver 504.19E1 and fees and prices for 2020-21 school year was made by M. Kearns and seconded by S. Henry. Roll Call Vote passed 5/0
- Motion to approve Bullying Prevention Policy 504.20 for 2020-21 was made by G. Heiting and seconded by M. Reed. Roll Call Vote passed 5/0.
- Motion to approve Dating Violence Policy 504.21 for 2020-2021 was made by M. Reed and seconded by M. Kearns. Roll Call Vote passed 5/0
- Motion to approve Dana F. Cole and Company LLP as the auditor for 2019-20 FY was M. Kearns and seconded by S. Henry. Roll Call Vote passed 5/0.
- Motion to rescind the motion to accept the Fuller concrete bid was made by G. Heiting and seconded by S. Henry. Roll Call Vote passed 5/0.
- Motion to approve the bid for landscape and concrete work from 4 Seasons Landscaping and Irrigation was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 4/1 with M. Reed voting no.
- Motion to approve the purchase of the middle school Science curriculum (up to 20 books/class) for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades was made by S. Henry and seconded by G. Heiting. Roll Call Vote passed 5/0.
- Motion to approve the 2020-21 Staff and Student Handbooks was made by M. Kearns and seconded by M. Reed. Roll Call Vote passed 5/0.
- Motion to approve addendum to the Extra Duty contracts was made by M. Reed and seconded by S. Henry. Roll Call Vote passed 5/0.
- Motion to approve the sale, by bids, of old bus was made by M. Reed and seconded by G. Heiting. Roll Call Vote passed 5/0.
- Motion to approve final reading of Policy Sections 500 & 600 as recommended with changes and adjustments from June 29<sup>th</sup> special meeting, was made by M. Kearns and seconded by M. Reed. Roll Call Vote passed 5/0.
- Motion to approve first reading policy revisions and additions to Sections 700 & 800 was made by S. Henry and seconded by G. Heiting. Roll Call Vote passed 5/0.

- Motion to accept the Bret Cover bid for tear out/repair of section of concrete in front of cafeteria was made by G. Heiting and seconded by M. Kearns. Roll Call Vote passed 5/80.
- Motion to accept the sealed bid in the amount of \$9,009, presented by Austin Reed was made by S. Henry and seconded by M. Kearns. Roll Call Vote passed 5/0.
- President Johnson adjourned the meeting at 9:25pm.

#### **IV. Adjournment at 9:25 pm**

#### **V. Next Meeting- Monday, August 10<sup>th</sup>, 2020 @ 6:30 pm. Location to be determined**

- Items for August meeting
  - Year to Date Financial Summary
  - Budget Planning
  - Lister-Sage Agreement and spending
  - Policy Updates
  - Final Reading Sections 700, 800
  - First Reading Sections 900, 1000