

**Hay Springs Public School
BOARD of EDUCATION MEETING
February 12th, 2018
6:30 PM
REGULAR MEETING AGENDA**

- I. **Call Regular meeting to Order at _____ by President Johnson**
- II. **Pledge of Allegiance**
- III. **Open Meetings Law**
- IV. **Roll Call**
- V. **Excuse Board Absences**
- VI. **Approval of Agenda for February 12th, 2018**
 - Emergency Added Items Only
- VII. **Open Forum**
 - **Admin Reports**
 - Superintendent – Mr. Lechtenberg
 - Assistant Principal – Mrs. Marx
 - Bookkeeper –Ms. Langford-
 - **Up-coming events and meetings**
 - **Public Comments**

*(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. **Board Policy does not allow public comments to be made about staff members at Board Meetings.** Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)*
- VIII. **Discussion Items**
 - Lister-Sage Report-M. Kearns, G Heiting
 - Beef-Farm to School Lunch Report-S. Henry
 - Board Winter Retreat date (Monday February 26th)
 - Board responsibilities
 - Annual Report
 - Strategic planning
 - Buildings/Facilities improvement
 - Agricultural Science/FFA potential
 - Future Technology
 - Academic Scheduling/DL/College credit
 - Extra-curricular activities
 - Summer activities/camps/leagues
 -
 - Recommended 2018-19 School Calendar-
 - MS/HS Student Start date 8/9/18 Elementary start date 8/13/18
 - Teacher In-service start date 8/6th schedule (9/10 Days)
 - Graduation date -**May 11 Saturday of week 45,**
 - Seniors Last day 5/9/19
 - Graduation 5/11/19
 - Sale of property
 - Butzine House and/or other property
 - Window replacement bids?
 - LB801 support
 - Finance Committee
 - December Financial Summary and payables
- IX. **Approval of Meeting Minutes**
 - January 15th Regular meeting

X. Action Items

- Approval of February Bills, Payroll and Financial Summary
- Approval of 2018-19 school calendar
- Motion to support LB 801 for the formation of an ESU #13 Behavioral Health Authority “Panhandle Beginnings Day Treatment/Day School”
- Policy Review and approval
 - Calendar Policy (Wording)
 - Option Enrollment Policy (Wording)
 - Revision of the Standing Committees File 203.06
 - Curriculum, Instruction and Technology Committee (Establishment)
 - Facilities and Transportation Committee (Establishment)
 - Revision to Grievance Policy File 402.5
 - Addition to match Negotiated agreement
- Motion to go into Executive session
 - Teacher Negotiations Presentation of information
 - Review of Salary schedule
 - Review Extra Duty schedule
- Approval of Negotiated agreement for 2018-19 and 2019-20

XI. Items for Next Meeting

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XII. Adjournment

XIII. March Agenda items:

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Hay Springs Public School
SCHOOL BOARD MEETING MINUTES
January 15, 2018

- I. **Called to order at 6:53 p.m. by Superintendent Lechtenberg.**
- II. **Pledge of Allegiance**
- III. **Posting for Open Meeting Law was pointed out.**
- IV. **Roll Call: Present** –Shavona Henry, Brenda Johnson, Miriam Kearns, Everette Langford, and Marilyn Reed were present.
- V. **Board Member Excusal** – None.
- VI. **Approval of Agenda for January 15, 2018**
A motion was made by Johnson and seconded by Kearns to approve the agenda for the January 15, 2018 meeting. *VOTE: Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*
- VII. **Interviews of Board of Education Applicants conducted by current board members.**
 - A. Amy Hindman – present – spoke to board – would like to serve as a board member.
 - B. Greg Heiting – present – spoke to board – would like to serve as a board member.
 1. Marilyn Reed thanked both for applying.
- VIII. **Action Items:**
 - A. A motion was made by Reed and second by Henry to appoint Greg Heiting to the Board of Education for the completion of the term declared vacant ending December 31st, 2020.
 - B. Supt. Lechtenberg administered the oath of office to Greg Heiting, board member.
 - C. A motion was made by Reed and seconded by Henry to nominate Brenda Johnson for board president. A motion was made by Kearns and seconded by Henry that nominations cease. Brenda Johnson for board president and signatory on General Fund Checking and Savings accounts- *VOTE: Y-Heiting, Y-Henry, Abstain-Johnson, Y-Langford, Y-Kearns, Y-Reed.* Brenda Johnson will chair the remainder of the meeting.
 - D. A motion was made by Reed and seconded by Henry to nominate Everette Langford for board vice president. A motion was made by Reed and seconded by Henry that nominations cease. Everette Langford for board vice president - *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Abstain-Langford, Y-Kearns, Y-Reed.*
 - E. A motion was made by Kearns and seconded by Reed to nominate Greg Heiting for board secretary. A motion was by Henry and seconded by Reed that nominations cease. Greg Heiting for board secretary and signatory on General Fund Checking and Savings accounts- - *VOTE: Abstain-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*
 - F. A motion was made by Langford and seconded by Kearns to nominate Marilyn Reed for board treasurer. A motion was made by Langford and seconded by Heiting that nominations cease. Marilyn Reed for board treasurer, bonded, and and signatory on General Fund Checking and Savings accounts-*VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Abstain-Reed.*
 - G. Johnson appointed Henry, Reed, and Johnson to the finance committee.
 - H. Johnson appointed Langford, Kearns, and Johnson to the Americanism committee.
 - I. Johnson appointed Reed, Kearns, and Henry to the Curriculum and Instruction committee and School Improvement committee.
 - J. Johnson appointed Heiting and Kearns to the Lister-Sage School Community Foundation board as school board representatives.
 - K. Johnson appointed Langford, Kearns, and Heiting to the building and grounds committee.
- IX. **Open Forum** –
 - A. **Admin Reports:**
 1. **Superintendent Report** –Amanda Bannan, Chadron Public School board, couldn't make it to speak on school funding and property tax reform. Supt. Lechtenberg reported that

we had 4 students participate in Oregon Trail Honor band at Gering. The Best in the West Business competition @ CSC travel was approved. Upcoming staff inservice dates were shared: 1/19, 2/19, and 3/8. Kale Anderson was there to request that the snow removal between the school and Lister be improved.

2. **Assistant Principal Report** – Mrs. Marx shared a summary of ACT scores with the board.
3. **Activity Director Report** – No report.
4. **Bookkeeper Report** – No report.

B. **Public Comment** – None.

X. Discussion Items

- A. Lister Sage: No report.
- B. Beef-Farm to School Lunch Report: No meeting due to weather. Letters were sent out.
- C. Board Winter Retreat: Superintendent will look at dates.
- D. Student Enrollment-New Students-Option Policy: We have four new students.
- E. Purchase of School Vehicle: Bids reviewed.
- F. Window Replacement Bids: Boys lockerroom and music room were priced – we will look at other options.
- G. Calendar Review: Four drafts of the 2018-19 school year calendar were reviewed and discussed. Supt. Lechtenberg will get teacher input.
- H. Finance Committee: Reed reported the bills, payroll, and account balances were reviewed. The balance report was reviewed.

XI. Approval of the Minutes – A motion was made by Reed and seconded by Henry to approve the December regular meeting minutes as presented. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*

XII. Action Items

- A. **Approval of Account Balances, Financial Summary, Bills, and Payroll** – A motion was made by Henry and seconded by Langford to approve the account balances, financial summary, bills and payroll as presented. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed (abstain #6616)*
- B. **Approval of the Non-Discrimination Compliance Coordinator** – A motion was made by Kearns and seconded by Henry to appoint Superintendent Lechtenberg as the district's Non-Discrimination Compliance Coordinator. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*
- C. **Purchase of School Vehicle** - A motion was made by Langford and seconded by Kearns to purchase the 2017 Chrysler Pacifica from Eagle Chevrolet in Chadron. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*
- D. **Approve Purchase of School Car** –No action.
- E. **Executive Session** – A motion was made by Reed and seconded by Henry to go into executive session at 8:30 pm for the purposes of teacher negotiations presentation and timeline review; personnel concerns, and sale of property. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*
- F. **Open Session** – The board returned from closed session on a motion by Langford and seconded by Henry at 9:49 p.m. *VOTE: Y-Heiting, Y-Henry, Y-Johnson, Y-Langford, Y-Kearns, Y-Reed*

XII. Items for the Meeting February 12, 2018 @ 6:30 PM – Negotiated Agreement for Approval, General Fund Signature Cards from Security First Bank and Sandhills Sate Bank for Signatures by Board President, Secretary, Treasurer, and the Superintendent, and School Calendar

XIII. Adjournment – The meeting adjourned at 9:56 pm.

2018-2019

Academic Year Calendar

August 18

Su	M	Tu	W	Th	F	Sa
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September 18

Su	M	Tu	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Hay Springs Public Schools
 Early Childhood - Elementary - Middle Level - High School
 Middle and High School begin with 1/2 day on August 9th
 Pre-school and Elementary students begin on August 13th with a full day

October 18

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 18

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 18

Su	M	Tu	W	Th	F	Sa
						1
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January 19

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30	31					

February 19

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March 19

Su	M	Tu	W	Th	F	Sa
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23	24	25	26	27	28	29
30	31					

April 19

Su	M	Tu	W	Th	F	Sa
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May 19

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23	24	25	26	27	28	29
30	31					

June 19

Su	M	Tu	W	Th	F	Sa
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23	24	25	26	27	28	29
30						

July 19

Su	M	Tu	W	Th	F	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 19

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Notes

- T** = TEACHER INSERVICE DAYS
- X** = NO SCHOOL
- = STUDENT'S 1ST/LAST DAY
- P** = Parent-Teacher Conferences
- Q** = Quarter Ends

SCHOOL HOURS:

- AM PreK 8:00 12:00
- PM PreK 12:00 4:00
- Elementary 8:00 4:00
- Middle School 8:00 4:15
- High School 8:00 4:15

Quarter 1 Ends: 10/11/18	36
Quarter 2 Ends: 12/20/18	38
First Semester	74
Quarter 3 Ends: 3/14/19	40
Quarter 4 Ends: 5/23/19	39
Second Semester	79
Student Days	153

MONTH:	Student	Teacher
August	13	16
September	15	15
October	19	20.5
November	15	16
December	12	12
January	18	19
February	14	15
March	16	17.5
April	17	17
May	14	15
Totals	153	163

NOTES:

- Graduation - May 11, 2019 @ 2pm**
- Students' 1st and Last Days - Dismissal at Noon.
- Parent-Teacher Conference Day: Regular school hours - PTC's 4:15 p.m. to 8:00 p.m.
- Friday School is required for students needing to improve for 6th- 12th grades.

Summer School is mandatory for non-proficient students.

Protecting instructional time is very important. Please schedule appointments on Friday's or other non-school days whenever possible.