

FEBRUARY 13, 2017
REGULAR MEETING AGENDA
6:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Open Meetings Law
- IV. Roll Call
- V. Excuse Board Absences
- VI. Open Forum
 - A. Admin Reports
 - Superintendent – Mr. Cline
 - *Legislative Information
 - *Facilities
 - *Hawk Talk
 - *TeamMates Update
 - Assistant Principal – Mrs. Marx
 - *John Baylor ACT Prep
 - *NAEP Testing
 - Activities Director's – Mrs. Kudrna
 - *Winter Activities
 - B. Public Comments

(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. Board Policy does not allow public comments to be made about staff members at Board Meetings. Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)

 - A. Wendy – USDA/State Review
- VII. Discussion Items
 - A. Lister-Sage Report
 - B. Finance Committee
- VIII. Approval of Meeting Minutes
 - A. January 9, 2017 – Regular Meeting
 - B. February 6, 2017 – Special Meeting
- IX. Approval of Agenda for February 13, 2017
 - A. Emergency Added Items Only
- X. Action Items
 - A. March Board Meeting Date
 - B. Winter Board Retreat
 - C. Approval of Bills & Payroll
 - D. Superintendent Search Conference NASB
- XI. Executive Session – Superintendent Evaluation
- XII. Items for Next Meeting
- XIII. Adjournment

SPECIAL MEETING
FEBRUARY 6, 2017 @ 6:00 P.M.
AGENDA

- I. Call to Order – The special meeting was called to order by vice president Johnson at 6:00 p.m.
- II. Pledge of Allegiance
- III. Open Meetings Law was pointed out.
- IV. Roll Call – Shavona Henry, Brenda Johnson, Everette Langford, and Marilyn Reed were present.
- V. Excuse Board Member Absences – A motion was made by Langford and seconded Reed to excuse the absences of Kearns and Hunzeker. *Henry-Y, Johnson-Y, Langford-Y, Reed-Y*
- VI. Executive Session – Personnel - A motion was made by Reed and seconded by Langford to go into executive session at 6:06 p.m. to discuss personnel. The board returned to open session at 6:26 p.m.
- VII. Action Item:
 - a. Resignation – A motion was made by Langford and seconded by Henry to accept Jason Cline’s resignation effective June 30, 2017, the end of his 2016-2017 school year term. *Henry-Y, Johnson-Y, Langford-Y, Reed-Y*
Mr. Cline will contact NASB regarding a superintendent search.
- VIII. Adjournment – The meeting adjourned at 6:29 p.m.

SCHOOL BOARD MEETING MINUTES

January 9, 2017

- I. **Called to order at 6:00 p.m. by President Hunzeker.**
- II. **Pledge of Allegiance**
- III. **Posting for Open Meeting Law was pointed out.**
- IV. **Oath of Office:** Shavona Henry took the oath of office.
- V. **Roll Call: Present** –Shavona Henry, Mike Hunzeker, Everette Langford, and Marilyn Reed were present. Superintendent Cline was also present. (Johnson arrived at 6:05pm)
- VI. **Board Member Excusal** – A motion was made by Johnson and seconded by Langford to excuse Kearns absence. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*
- VII. **Open Forum**
 - A. **Admin Reports:**
 1. **Superintendent Report** –Supt. Cline reported that KCOW recognized Raime Varvel as teacher of the month. The new bus will be here this week. Mr. Cline and some students will be going to the senior citizen center on January 11 for the first “Hawk Talk”. Rental cars run \$50-\$70 per day – both Wahlstrom Ford and Paris-Fisher of Chadron rent vehicles. The district will pay \$960 to Lister-Sage for staff memberships in support of the new wellness policy. The superintendent evaluation is due next month (February). Ten new students have enrolled for this 2nd semester – which increased our enrollment to 192.
 2. **Assistant Principal Report** – John Baylor ACT test prep will be Friday afternoons in February and March. Students have received an email with their username and password to begin working on test prep. Bridgeport is hosting a test prep event on March 20, which we will attend. Teacher inservice on January 13th will focus on School Improvement and Digital Citizenship.
 3. **Activity Director Report** – None.
 - B. **Public Comment** – School Year Calendar: Hunzeker thanked the public for attending. Hunzeker stated that the #1 issue for the calendar was setting the graduation date and secondly setting spring break. There has been no discussion of returning to a 5-day school week. Johnson stated that discussion of spring break being rotated between state sports and the graduation date had taken place in past years. Members of the public thanked the board for clearing up the rumors of the possible return to a 5-day school week. A patron suggested if seniors need extra days to graduate a week sooner, maybe they could attend a few Fridays for life skills/scholarship classes. A staff member/patron asked that everyone remember the reason that we started the 4-day week and to recognize the costs involved in adding any 5th day back in to the calendar. Another patron asked that more background information be provided when asking for input.
- VIII. **Discussion Items**
 - A. **Lister Sage:** Hunzeker reported that Lister-Sage is missing the November payment from the school. Shannon Langford will check on it and re-issue payment if necessary. Students, community, and staff are asked to not prop the doors open during practices or any other time. LED light outside is back on a timer.
 - B. **School Improvement:** There has been no meeting since the last board meeting. Staff will begin working on narratives at the 1/13/17 inservice.
- IX. **Approval of the Minutes**

A motion was made by Langford and seconded by Reed to approve the December 12, 2016 regular meeting minutes. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*
- X. **Approval of the Agenda**

A motion was made by Langford and seconded by Johnson to approve the agenda for the January 9, 2017 regular meeting. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*

XI. Action Items

- A. Board Office Elections** – A motion was made by Reed and seconded by Johnson to have Hunzeker remain as board president. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*; A motion was made by Reed and seconded by Henry to have Johnson remain as board vice president. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Abstain, Langford-Y, Reed-Y*; A motion was made by Johnson and seconded by Reed for Langford to serve as board secretary. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Abstain, Reed-Y*; A motion was made by Reed and seconded by Johnson for Reed to service as board treasurer. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Abstain*
- B. Finance Committee** – A motion by Johnson and seconded by Langford to appoint Henry, Reed, and Hunzeker as the finance committee which will meet at noon on each regular board meeting date.
- C. 2017-2018 School Year Calendar** - A motion was made by Langford and seconded by Henry to approve Calendar #1 as presented. *VOTE: Henry-Y, Hunzeker-Y, Johnson-N, Langford-Y, Reed-N*
- D. Appoint Cline as District Non-Discrimination Compliance Coordinator** – A motion was made by Langford and seconded by Henry to approve Superintendent Cline as the district non-discrimination compliance coordinator. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*
- E. Update Policy**
- I. 509.03 – 2nd Reading**
 - II. 804.01 – 2nd Reading**
 - III. 804.01R – 2nd Reading**
- A motion was made by Johnson and seconded by Langford to approve policy 509.03, 804.01, and 804.1R as presented. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*
- F. EHA – Health Insurance** – A motion was made by Langford and seconded by Johnson to pay the increase in EHA health insurance for 2017-2018 school year. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y*
- G. Bills & Payroll** – A motion was made by Johnson and seconded by Langford to approve bills and payroll in the amount of \$199,916.40. *VOTE: Henry-Y, Hunzeker-Y, Johnson-Y, Langford-Y, Reed-Y - Abstain - #6033*

XII. Items for the Next Meeting – Possibility of winter retreat (Reed).

XIII. Adjournment – The meeting adjourned at 7:55 pm.

81-0003 Hay Springs Public School

February 1, 2017

Jason Cline, Superintendent
Hay Springs Public School
407 N Baker
Hay Springs, NE 69347

RE: Administrative Review, Tentative findings and technical assistance

Dear Superintendent Cline:

On February 1, 2017, an Administrative Review of the district's Child Nutrition Programs was conducted. This review was conducted in accordance with the requirements of 7 CFR 210.18. This review consisted of an off-site assessment and on-site assessment. The purpose of the review is to confirm that Child Nutrition Programs are operated in accordance with federal and state requirements.

I want to thank you and your staff for your cooperation during this Administrative Review. You all were very helpful and accommodating during this process.

This letter serves to provide a **preliminary and tentative** report of findings and technical assistance identified to date.

Commendations:

- Running what is essentially a one-person operation as it pertains to cooking and service is a challenge, but Wendy has done so while also being responsive to all requests for information.
- Meals served to children were of a high quality and offered substantial amounts of fruits and vegetables, which is wonderful.

Section I: Pre-Visit Procedures:

- Data was collected offsite to determine compliance with all areas of the administration and operation of the Child Nutrition programs.

Section II (100-300): Meal Access and Reimbursement (Critical Area-Performance Standard 1):

7 CFR 245.5 & 245.6 Series 100: Certification and Benefit Issuance:

- No Tentative Findings
- 1 Technical Assistance
- 1. There were questions with regard to the "Q" column codes in the Direct Certification lists. When "S" and "M-R" are both present, the higher status applies, in this case Snap qualifies the student for Free.

7 CFR 245.6a Series 200: Verification:

- No Tentative Findings in this area; all verifications were correct and without error.

- No Technical Assistance
- Note: There was an error in CNP. Wendy followed the steps sent by NDE to correct the error but it persists. Wendy shared emails sent back and forth, but there is currently no fix to rectify the error on the report. (in case someone asks in the future)

7 CFR 210.8 Series 300: Meal Counting and Claiming:

- No Tentative Findings in this area; all claim amounts were correct and files on time.
- No Technical Assistance

Section III (400-600): Meal Pattern and Nutrition Quality (Critical Area-Performance Standard 2):

7 CFR 210.10 Series 400: Meal Components and Quantities:

- No Tentative Findings
- No Technical Assistance

7 CFR 210.10 Series 500: Offer versus Serve:

- No Tentative Findings
- No Technical Assistance

7 CFR 210.10 Series 600: Dietary Specifications and Nutrient Analysis:

- No Tentative Findings
- Technical Assistance: Reviewer discussed dressings, and other condiments, and the best way to offer them while tracking usage. The recommendation is to continue to tightly control usage, while ensuring weighted averages are calculated daily based on usage and number of meals served.

Section IV (700): Resource Management (General Areas):

7 CFR 210.10 Series 700: Resource Management:

- No Tentative Findings
- Technical Assistance 1
 - 1. Continue use of non-program testing chart to ensure annual compliance with pricing for non-program foods.

Section V (800-1600): General Program Compliance (General Areas):

7 CFR 210.15, 210.18, & 210.23(b) Series 800: Civil Rights:

- No Tentative Findings
- Technical Assistance: Superintendent Cline agreed to implement the food service-specific procedure with regard to USDA discrimination complaints and documentation using the USDA form.

7 CFR 210.8 Series 900: SFA On-Site Monitoring:

- Hay Springs Public School is a single site and is therefore not required to complete the self-evaluation.

- 7 CFR 210.30 Series 1000: Local School Wellness Policy and School Meal Environment:
- No Tentative Findings
 - Technical Assistance 1
 - 1. Mr. Cline and his team have been in evaluation mode since November. They utilize an out-sourced company to help provide compliant policies the district can adopt. That said, the company is still finalizing its wellness policy. Mr. Cline provided documentation to show the process is underway, and he has a team assembled, ready to implement the new policy in time for the June 30, 2017 due date.

- 7 CFR 210.11 & 210.11a Series 1100: Smart Snacks in School:
- No Tentative Findings
 - No Technical Assistance

- 7 CFR 210.31 Series 1200: Professional Standards:
- No Tentative Findings
 - Technical Assistance 1: Wendy was provided the USDA tool for tracking training and will be using this resource moving forward.

- 7 CFR 210.10(i) Series 1300: Water:
- No Tentative Findings
 - No Technical Assistance

- 7 CFR 210.13 Series 1400: Food Safety, Storage, and Buy American:
- No Tentative Findings
 - Technical Assistance 1
 - 1. Ensure all non-cased items are also labeled.

- 7 CFR 210.15 Series 1500: Reporting and Recordkeeping:
- No Tentative Findings
 - Technical Assistance: Site personnel had questions about PLE and Nonprogram Revenue tools. Reviewer provided coaching and training to address their specific questions.

- 7 CFR 220 & 225 Series 1600: School Breakfast Program and Summer Food Service Program Outreach:
- No Tentative Findings
 - No Technical Assistance

Section VI (1700-2000): Other Federal Program Reviews (Critical and General Areas):

- 7 CFR 210.10 Series 1700: Afterschool Snack:
- No claims made in either December or January (Month of Review)

- SP07_SFSP04-2013 & SP37-2015 Series 1800: Seamless Summer Option:
- Not Applicable

- SP 36-2016 Series 1900: Fresh Fruit and Vegetable Program:
- Not Applicable

- 7 CFR 215 Series 2000: Special Milk Program:
- Not Applicable

Section VII: Post-Review Procedures:

- A comprehensive second party review will be conducted of this review. The results of the second party review will be provided via email.

Section VIII: Fiscal Action:

- Fiscal Action, if necessary, will be addressed as part of the Corrective Action Plan. Tentative Findings have not been identified but could be as review goes through second party check process.

Section IX (2100): Special Provision Options:

7 CFR 245.9 Series 2100: Special Provision Options:

- Not Applicable

Please note, all findings, as provided to the district during the Exit Conference are **tentative**. A comprehensive second-party analysis will be conducted to ensure the accuracy of this review. Within ten work days, we will notify you via email with instructions to complete corrective action, if necessary, within the CNP online system.

Additionally, we are still reviewing the Procurement Table and Non-Profit Food Service account information that was received. Once we have completed our review of the documentation you will be notified via email of the results.

If you should have any questions concerning this review or if we can be of further assistance, feel free to contact me at (844) 558-3927 ext. 3 or email me at Michael@TennilleConsulting.com .

Sincerely,



Michael Jestus
National School Lunch Program Reviewer

Executive Summary

Agenda Item: March Board Meeting Date

Date: Feb. 13, 2017

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education**
- Presentation/Discussion/Future Board Action

Proposed Needed: To move the March 13th Board Meeting date to March 6, 2017.

Data/Alternatives: Any dates prior to the 3rd Monday of the month.

Fiscal Impact: None

Building Level: District

Policy: #204.01

Goal Impact: Board of Education

Summary: The March board meeting is currently schedule for March 13th. We do not have school due to our schedule spring break. I will more than likely not be in town until late that day and would like the board to consider moving the March Board meeting to Monday March 6th.

Superintendent Recommendation: I recommend changing the March 13th board meeting to March 6.

Suggested Motion: Motion to change the March 13th Board Meeting to March 6th.

Executive Summary

Agenda Item: Approval of Bills & Payroll

Date: 2/13/17

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education
- Presentation/Discussion/Future Board Action

Proposed Need: None

Fiscal Impact: \$206,484.42

Building level: District

Policy: 700(Fiscal Management/Accounting)

Goal impact: None

Summary: Checks include routine payments for February. We are on track with last February 60% budget remaining.

Superintendent Recommendation: I recommend that the bills and payroll be approved by the board.

Suggested Motion: To approve the bills and payroll as presented.

NOTE:

Total Earnings:	\$119,019.74
Employer Paid:	<u>+ 52,927.71</u>
	\$171,947.45
Bills	<u>+ 34,536.97</u>
	<u>\$206,484.42</u>

Check Report Total	\$204,110.08
Paper Check	<u>+ 2,845.00</u>
	\$206,955.08
Deduction	<u>- 470.66</u>
	<u>\$206,484.42</u>

Executive Summary

Agenda Item: Superintendent Search

Date: Feb. 13, 2017

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education**
- Presentation/Discussion/Future Board Action

Proposed Need: To accept option 1 or option 2 from NASB.

Data/Alternatives: None

Fiscal Impact: \$2500 or \$6000

Building Level: District

Policy: #201.01

Goal Impact: Leadership

Summary: During our special board meeting on Feb. 6, 2017, I was informed that I could contact NASB on providing the Superintendent Search for the 2017-2018 School Year. I have contacted Shari Becker from NASB and she will be using our DL Lab to communicate and discuss options with the board at 7:30 on Monday Feb. 13.

Superintendent Recommendation: To use Option 2 at a cost of \$2500 to conduct the superintendent search.

Suggested Motion: Motion to accept Option 2 from NASB to conduct the superintendent search.

Executive Summary

Agenda Item: Superintendent Evaluation

Date: Feb. 13, 2017

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education
- Presentation/Discussion/Future Board Action

Proposed Need: To go into executive session to discuss superintendent evaluation

Data/Alternatives: None

Fiscal Impact: None

Building Level: District

Policy: #302.05

Goal Impact: Leadership

Summary: According to my contract February is the month where the board must conduct my evaluation. My evaluation will be done in executive session. I have sent all board members a copy of the evaluation tool that will be used.

Superintendent Recommendation: To conduct my evaluation during the Feb. board meeting.

Suggested Motion: Motion to go into executive session.

School District # 3 County of Sheridan

Bank Account Reconciliation Report

Accounting Cycle: FY16-17; Bank: Security First Bank - ; Bank Account: 1501000022 - ; Statement Date: 01/31/2017; Include Unposted Transactions: No; Created On: 2/9/2017 1:55:54 PM

	Bank Reconciliation	Outstanding	Expended/CI
Beginning Balance	\$863,162.43 +	(\$50,670.03) =	\$812,492.40
Deposits/Debits	\$315,783.92 +	\$0.00 =	\$315,783.92
Withdrawals/Credits	(\$234,577.48) +	\$34,661.08 =	(\$199,916.40)
Sub Total	\$944,368.87	(\$16,008.95)	\$928,359.92

Jan. 2017

School District # 3 County of Sheridan

Bank Account Reconciliation Report

Accounting Cycle: FY15-16; Bank: Security First Bank - ; Bank Account: 1501000022 - ; Statement Date: 01/31/2016; Include Unposted Transactions: No; Created On: 2/9/2017 1:58:02 PM

	Bank Reconciliation	Outstanding	Expected GL
Beginning Balance	\$521,959.47 +	(\$55,395.21) =	\$466,564.26
Deposits/Debits	\$366,693.91 +	\$0.00 =	\$366,693.91
Withdrawals/Credits	(\$189,223.80) +	\$1,849.65 =	(\$187,374.15)
Sub Total	\$699,429.58	(\$53,545.56)	\$645,884.02

Jan. 2016

School District # 3 County of Sheridan

Check Listing Report

Accounting Cycle: FY16-17; Begin Date: 02/01/2017; End Date: 02/28/2017; Bank: [All]; Sort By: Element; Function; Account Code Expression: ([Fund] >= '01'); Created On: 2/9/2017 1:59:39 PM

Check Date	Check Number	Payee	Line Description	Type	Amount
	6114	Badje, Jason K	cabinet - Butzine house	Accounts Payable	\$57.99
	6115	Black Hills Energy	gas	Accounts Payable	\$3,923.06
	6116	Bluffs Sanitary Supply	cleaning supplies	Accounts Payable	\$162.93
	6117	Chadron Community Hospital	PT services	Accounts Payable	\$305.28
	6118	Chadron Hospital Rehab Department	athletic coverage	Accounts Payable	\$170.10
	6119	Culligan	water	Accounts Payable	\$28.75
	6120	DAS State Accounting	distance learning	Accounts Payable	\$238.96
	6121	Daylight Donut	inservice breakfast	Accounts Payable	\$32.07
	6122	Eagle Chevrolet	inspections	Accounts Payable	\$53.59
	6123	Educational Service Unit 13	services	Accounts Payable	\$4,803.03
	6124	Great Plains Communications	telephone	Accounts Payable	\$376.46
	6125	Harris	50% training block; supplies; EZpay	Accounts Payable	\$2,534.95
	6126	Hay Springs Lumber Company	supplies (Butzine: 30.10)	Accounts Payable	\$735.96
	6127	Hay Springs Water Department	water & sewer	Accounts Payable	\$587.97
	6128	HSPS - Activity Fund	other expenses	Accounts Payable	\$2,398.25
	6129	Huckfeldt Enterprises LLC	bus transport	Accounts Payable	\$300.00
	6130	Ideal Linen Supply	linen supplies	Accounts Payable	\$214.46
	6131	J & L Grocery	supplies	Accounts Payable	\$68.27
	6132	Jungck, Beth A	reimb for supplies	Accounts Payable	\$26.62
	6133	Lister-Sage Community Center Operation Accoun	Nov & Feb payment; memberships	Accounts Payable	\$1,800.00
	6134	Marx, Kimberly A	SpEd supplies	Accounts Payable	\$26.70
	6135	McCance, Charley J	reimb gas purchase	Accounts Payable	\$30.00
	6136	NE Association of School Boards	dues & policy subscription	Accounts Payable	\$2,977.00
	6137	NE Council of Economic Education	stock market game	Accounts Payable	\$10.00
	6138	Nebraska Department Of Education	TDA scoring workshop	Accounts Payable	\$50.00
	6139	Nebraska Public Power Dist.	electricity	Accounts Payable	\$171.95
	6140	Occupational Therapy Services	OT services	Accounts Payable	\$1,141.29
	6141	Palmer Public School	distance learning	Accounts Payable	\$4,200.00
	6142	Quill Corporation	supplies	Accounts Payable	\$1,075.55
	6143	Reed, Trent	snow removal	Accounts Payable	\$868.75
	6144	Sacker's	gas (2 months)	Accounts Payable	\$607.28
	6145	Security First Bank	loan payment	Accounts Payable	\$1,287.76
	6146	TALKING FINGERS	software license	Accounts Payable	\$29.00
	6147	United States Welding, Inc	welding supplies	Accounts Payable	\$109.77
	6148	Westco	gas (2 months)	Accounts Payable	\$1,753.27
	6149	Woodstock Supply Company	shop supplies	Accounts Payable	\$672.32
	6150	Xerox Corporation - California	copy machine	Accounts Payable	\$707.63
	Sub Total				\$34,536.97

School District # 3 County of Sheridan

Check Report

Begin Date: 02/01/2017; End Date: 02/28/2017; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: [All]; Accounting Cycle: FY16-17; Limit Results to This Cycle: No; Account Code Expression: [All]; Show Detail by Voucher: Yes; Created On: 2/9/2017 2:02:35 PM

02/13/2017	6026	Accelerated Receivables Solutions	Payroll Liability	\$318.28
02/13/2017	6027	Aflac	Payroll Liability	\$1,219.19
02/13/2017	6028	American Funds	Payroll Liability	\$2,560.39
02/13/2017	6029	Blue Cross Blue Shield of Nebraska	Payroll Liability	\$34,806.01
02/13/2017	6030	Nebraska Dept Of Revenue	Payroll Liability	\$3,264.58
02/13/2017	6031	Nebraska Retirement Systems	Payroll Liability	\$21,960.93
02/13/2017	6032	Panhandle Collections Inc	Payroll Liability	\$603.29
02/13/2017	6033	Security First Bank - Taxes	Payroll Liability	\$26,302.44
02/13/2017	6034	Security First Bank~125 Plan	Payroll Liability	\$1,363.65
02/13/2017	EFT	Security First Bank-Debit Pay	Payroll Liability	\$77,174.35
02/14/2017	6114	Badje, Jason K	Accounts Payable	\$57.99
02/14/2017	6115	Black Hills Energy	Accounts Payable	\$3,923.06
02/14/2017	6116	Bluffs Sanitary Supply	Accounts Payable	\$162.93
02/14/2017	6117	Chadron Community Hospital	Accounts Payable	\$305.28
02/14/2017	6118	Chadron Hospital Rehab Department	Accounts Payable	\$170.10
02/14/2017	6119	Culligan	Accounts Payable	\$28.75
02/14/2017	6120	DAS State Accounting	Accounts Payable	\$238.96
02/14/2017	6121	Daylight Donut	Accounts Payable	\$32.07
02/14/2017	6122	Eagle Chevrolet	Accounts Payable	\$53.59
02/14/2017	6123	Educational Service Unit 13	Accounts Payable	\$4,803.03
02/14/2017	6124	Great Plains Communications	Accounts Payable	\$376.46
02/14/2017	6125	Harris	Accounts Payable	\$2,534.95
02/14/2017	6126	Hay Springs Lumber Company	Accounts Payable	\$735.96
02/14/2017	6127	Hay Springs Water Department	Accounts Payable	\$587.97
02/14/2017	6128	HSPS - Activity Fund	Accounts Payable	\$2,398.25
02/14/2017	6129	Huckfeldt Enterprises LLC	Accounts Payable	\$300.00
02/14/2017	6130	Ideal Linen Supply	Accounts Payable	\$214.46
02/14/2017	6131	J & L Grocery	Accounts Payable	\$68.27
02/14/2017	6132	Jungck, Beth A	Accounts Payable	\$26.62
02/14/2017	6133	Lister-Sage Community Center Operation Accoun	Accounts Payable	\$1,800.00
02/14/2017	6134	Marx, Kimberly A	Accounts Payable	\$26.70
02/14/2017	6135	McCance, Charley J	Accounts Payable	\$30.00
02/14/2017	6136	NE Association of School Boards	Accounts Payable	\$2,977.00
02/14/2017	6137	NE Council of Economic Education	Accounts Payable	\$10.00
02/14/2017	6138	Nebraska Department Of Education	Accounts Payable	\$50.00
02/14/2017	6139	Nebraska Public Power Dist.	Accounts Payable	\$171.95
02/14/2017	6140	Occupational Therapy Services	Accounts Payable	\$1,141.29
02/14/2017	6141	Palmer Public School	Accounts Payable	\$4,200.00
02/14/2017	6142	Quill Corporation	Accounts Payable	\$1,075.55
02/14/2017	6143	Reed, Trent	Accounts Payable	\$868.75
02/14/2017	6144	Sacker's	Accounts Payable	\$607.28
02/14/2017	6145	Security First Bank	Accounts Payable	\$1,287.76
02/14/2017	6146	TALKING FINGERS	Accounts Payable	\$29.00
02/14/2017	6147	United States Welding, Inc	Accounts Payable	\$109.77
02/14/2017	6148	Westco	Accounts Payable	\$1,753.27
02/14/2017	6149	Woodstock Supply Company	Accounts Payable	\$672.32
02/14/2017	6150	Xerox Corporation - California	Accounts Payable	\$707.63
Sub Total				\$204,110.08

School District # 3 County of Sheridan

Cash Receipts Customer History Report

Cycle: FY16-17; Beginning Customer Code: [All]; Ending Customer Code: [All]; Begin Date: 01/01/2017; End Date: 01/31/2017; Created On: 2/9/2017 2:03:33 PM

Customer Name	Receipt No.	Method	Reference No.	Date	Description	Amount
Customer Name 000002 - Sheridan County Treasurer						
Batch No.	00001	Direct Deposit		1/9/2017	Property Taxes	\$171,547.36
Sub Total						\$171,547.36
Customer Name 000003 - Dawes County Treasurer						
Batch No.	00001	Direct Deposit		1/9/2017	Property Taxes	\$25,181.62
Sub Total						\$25,181.62
Customer Name 000004 - Security First Bank						
Batch No.	00001	Direct Deposit		1/31/2017	Interest	\$37.63
Sub Total						\$37.63
Customer Name 000005 - Renton Property						
Batch No.	00001	Check		1/9/2017	Sale/Rent	\$621.74
Sub Total						\$621.74
Customer Name 000007 - NASB - Medicaid						
Batch No.	00002	Check		1/9/2017	NASB	\$1,784.67
Sub Total						\$1,784.67
Customer Name 000008 - Vendor						
Batch No.	00003	Check		1/9/2017	NPPD	\$229.50
Sub Total						\$229.50
Customer Name 1 - State of Nebraska						
Batch No.						

School District # 3 County of Sheridan

Budget Summary Of Funds Report

Accounting Cycle: FY16-17; End Date: 02/28/2017; Account Type: Expenditure; Show Prior Year Accounts: No; Created On: 2/9/2017 2:04:27 PM

Fund	Description	Adopted	Current	YTD Actuals	YTD Payable/Encumber	Budget Balance	Unencumbered	Percent
01	GENERAL FUND	\$3,151,050.00	\$3,151,050.00	\$1,269,939.50	\$0.00	\$1,881,110.50	\$1,881,110.50	0.60
02	LUNCH FUND	\$0.00	\$0.00	\$24,225.51	\$0.00	(\$24,225.51)	(\$24,225.51)	0.00
Fund Totals		\$3,151,050.00	\$3,151,050.00	\$1,294,165.01	\$0.00	\$1,856,884.99	\$1,856,884.99	0.59

2016 - 2017

School District # 3 County of Sheridan

Budget Summary Of Funds Report

Accounting Cycle: FY15-16; End Date: 02/28/2016; Account Type: Expenditure; Show Prior Year Accounts: No; Created On: 2/9/2017 2:05:03 PM

Fund	Description	Adopted	Current	YTD Actual	YTD Payable/Encumbr	Budget Balance	Unencumbered	Percent
01	GENERAL FUND	\$3,151,000.00	\$3,151,000.00	\$1,272,408.52	\$0.00	\$1,878,591.48	\$1,878,591.48	0.60
02	LUNCH FUND	\$0.00	\$0.00	\$20,805.61	\$0.00	(\$20,805.61)	(\$20,805.61)	0.00
Fund Totals		\$3,151,000.00	\$3,151,000.00	\$1,293,214.13	\$0.00	\$1,857,785.87	\$1,857,785.87	0.59

2015-2016

<u>ACCOUNT</u>	<u>PREVIOUS BALANCE</u>	<u>DEPOSITS</u>	<u>EXPENSES</u>	<u>1/31/2017</u>
ACC. READER	\$389.97	\$0.00	\$0.00	\$389.97
ANNUAL	\$610.99	\$0.00	\$0.00	\$610.99
ATHLETICS	\$8,844.22	\$1,402.64	\$3,686.00	\$6,560.86
BBB CLUB	\$762.08	\$785.05	\$0.00	\$1,547.13
ALUMNI	\$814.95	\$0.00	\$0.00	\$814.95
CLASS OF 17	\$2,152.69	\$0.00	\$0.00	\$2,152.69
CLASS OF 18	\$4,703.10	\$0.00	\$0.00	\$4,703.10
CLASS OF 19	\$3,095.22	\$0.00	\$0.00	\$3,095.22
CLASS OF 20	\$2,621.76	\$0.00	\$0.00	\$2,621.76
CLASS OF 21	\$2,276.96	\$550.67	\$0.00	\$2,827.63
CLASS OF 22	\$977.97	\$612.17	\$0.00	\$1,590.14
CLASS OF 23	\$325.61	\$612.16	\$0.00	\$937.77
FEES--STUDENT	\$7,208.14	\$0.00	\$0.00	\$7,208.14
FLAGS	\$2,192.78	\$0.00	\$0.00	\$2,192.78
FOOTBALL	\$1,860.08	\$0.00	\$0.00	\$1,860.08
FUNDTASTIC	\$464.57	\$334.41	\$0.00	\$798.98
GBB CLUB	\$1,255.00	\$0.00	\$1,394.13	(\$139.13)
GOLF CLUB	\$295.14	\$0.00	\$0.00	\$295.14
HAWKS BUCKS	\$1,843.82	\$438.20	\$0.00	\$2,282.02
HAWK STORE	\$3,129.76	\$0.00	\$0.00	\$3,129.76
H-CLUB	\$482.05	\$0.00	\$0.00	\$482.05
INDUSTRIAL ARTS	\$2,615.86	\$87.69	\$0.00	\$2,703.55
MUSIC	\$3,590.72	\$236.00	\$0.00	\$3,826.72
NHS	(\$321.01)	\$0.00	\$0.00	(\$321.01)
OTHER	\$7,772.87	\$1,349.68	\$2,398.25	\$6,724.30
PLAY	\$2,190.87	\$0.00	\$0.00	\$2,190.87
POP MACHINE	\$596.42	\$243.00	\$0.00	\$839.42
SPAC	\$1,248.27	\$0.00	\$0.00	\$1,248.27
STUCO	\$1,519.33	\$0.00	\$0.00	\$1,519.33
TRACK CLUB	\$1,057.93	\$0.00	\$0.00	\$1,057.93
VOLLEYBALL	\$4,309.22	\$0.00	\$0.00	\$4,309.22
WRESTLING CLUB	\$502.42	\$20.00	\$0.00	\$522.42
XC CLUB	\$190.44	\$0.00	\$0.00	\$190.44
TOTALS:	\$71,580.20	\$6,671.67	\$7,478.38	\$70,773.49

Hay Springs Activity Fund--Cash
Profit & Loss
January 2017

	<u>Jan 17</u>
Income	
Athletics Income	1,402.64
BBB Club Income	785.05
Class of 21 Income	550.67
Class of 22 Income	612.17
Class of 23 Income	612.16
Fundtastic Income	334.41
Hawks Bucks Income	438.20
Industrial Arts Income	87.69
Music Income	236.00
Other Income	1,349.68
Pop Machine Income	243.00
Wrestling Income	20.00
	<hr/>
Total Income	6,671.67
	<hr/>
Gross Profit	6,671.67
	<hr/>
Expense	
Athletics Expense	3,686.00
GBB Club Expense	1,394.13
Other	2,398.25
	<hr/>
Total Expense	7,478.38
	<hr/>
Net Income	-806.71
	<hr/> <hr/>

Hay Springs Public Schools--125 Plan
Reconciliation Detail
125 Plan, Period Ending 01/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,565.98
Cleared Transactions						
Checks and Payments - 1 item						
Check	01/11/2017	1798	Regional Care, Inc.	X	-755.11	-755.11
Total Checks and Payments					-755.11	-755.11
Deposits and Credits - 2 items						
Deposit	01/11/2017			X	1,363.65	1,363.65
Deposit	01/31/2017			X	0.21	1,363.86
Total Deposits and Credits					1,363.86	1,363.86
Total Cleared Transactions					608.75	608.75
Cleared Balance					608.75	5,174.73
Register Balance as of 01/31/2017					608.75	5,174.73
Ending Balance					608.75	5,174.73

HSSD#3-Lunch Fund
Reconciliation Detail
Cash in Bank, Period Ending 01/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,579.32
Cleared Transactions						
Checks and Payments - 6 items						
Check	01/03/2017	ach01...	Moneris	X	-120.32	-120.32
Check	01/03/2017	ach01...	Moneris	X	-34.40	-154.72
Check	01/04/2017	5715	J & L Grocery	X	-704.55	-859.27
Check	01/12/2017	5716	J & L Grocery	X	-29.22	-888.49
Check	01/19/2017	5717	J & L Grocery	X	-347.12	-1,235.61
Check	01/26/2017	ach01...	Moneris	X	-29.99	-1,265.60
Total Checks and Payments					-1,265.60	-1,265.60
Deposits and Credits - 2 items						
Deposit	01/31/2017			X	1.09	1.09
Deposit	02/06/2017			X	11,922.78	11,923.87
Total Deposits and Credits					11,923.87	11,923.87
Total Cleared Transactions					10,658.27	10,658.27
Cleared Balance					10,658.27	30,237.59
Uncleared Transactions						
Checks and Payments - 1 item						
Check	03/14/2016	5667	The Thompson Co.		-3,214.11	-3,214.11
Total Checks and Payments					-3,214.11	-3,214.11
Total Uncleared Transactions					-3,214.11	-3,214.11
Register Balance as of 01/31/2017					7,444.16	27,023.48
New Transactions						
Checks and Payments - 3 items						
Check	02/07/2017	5722	Cash-Wa Distributing		-8,446.90	-8,446.90
Check	02/07/2017	5721	The Thompson Co.		-2,717.58	-11,164.48
Check	02/07/2017	5723	Nebraska Food Distr...		-549.78	-11,714.26
Total Checks and Payments					-11,714.26	-11,714.26
Total New Transactions					-11,714.26	-11,714.26
Ending Balance					-4,270.10	15,309.22

Hay Springs Activity Fund--Cash
Reconciliation Detail
Checking #1000030, Period Ending 01/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						76,051.95
Cleared Transactions						
Checks and Payments - 41 items						
Check	09/28/2016	19811	Panhandle Conferen...	X	-455.00	-455.00
Check	10/25/2016	19825	Panhandle Conferen...	X	-557.50	-1,012.50
Check	10/25/2016	19828	Crawford Public Sch...	X	-130.00	-1,142.50
Check	12/08/2016	19867	Chadron State Colle...	X	-110.25	-1,252.75
Check	12/12/2016	19877	Rob Stack	X	-380.00	-1,632.75
Check	12/12/2016	19876	Eli Badje	X	-120.00	-1,752.75
Check	12/12/2016	19875	Newman Grove Sch...	X	-80.00	-1,832.75
Check	01/03/2017	19812	Riley Stack	X	-350.00	-2,182.75
Check	01/03/2017	19813	Eli Badje	X	-120.00	-2,302.75
Check	01/03/2017	010318	Cardinal Inn Hotel	X	-99.00	-2,401.75
Check	01/03/2017	010319	Conoco	X	-68.85	-2,470.60
Check	01/03/2017	010317	Moneris	X	-34.40	-2,505.00
Check	01/04/2017	010320	PLT4M	X	-200.00	-2,705.00
Check	01/05/2017	19879	Steve Gullion	X	-380.00	-3,085.00
Check	01/05/2017	19878	Garden County Publ...	X	-60.00	-3,145.00
Check	01/05/2017	010321	Walmart	X	-25.74	-3,170.74
Check	01/06/2017	010323	Amazon	X	-76.58	-3,247.32
Check	01/06/2017	010322	Amazon	X	-21.95	-3,269.27
Check	01/09/2017	010324	Cenex	X	-34.25	-3,303.52
Check	01/12/2017	010325	Micro Technologies	X	-999.95	-4,303.47
Check	01/12/2017	19885	Sean Gross	X	-460.00	-4,763.47
Check	01/12/2017	19886	Eli Badje	X	-120.00	-4,883.47
Check	01/12/2017	19887	Sandhills - Thedford...	X	-70.00	-4,953.47
Check	01/17/2017	19883	Chris Green	X	-410.00	-5,363.47
Check	01/17/2017	19884	Eli Badje	X	-120.00	-5,483.47
Check	01/17/2017	010329	Comfort Inn	X	-89.00	-5,572.47
Check	01/17/2017	010327	Comfort Inn	X	-89.00	-5,661.47
Check	01/17/2017	010328	Comfort Inn	X	-89.00	-5,750.47
Check	01/17/2017	010326	Fresh Start	X	-39.73	-5,790.20
Check	01/18/2017	010331	Amazon	X	-26.87	-5,817.07
Check	01/18/2017	010330	Amazon	X	-11.70	-5,828.77
Check	01/19/2017	19889	Sheridan County Sh...	X	-10.00	-5,838.77
Check	01/19/2017	19890	Sheridan County Tr...	X	-10.00	-5,848.77
Check	01/20/2017	010332	BSN Sports	X	-1,394.13	-7,242.90
Check	01/23/2017	010335	Pro Ed Inc	X	-658.90	-7,901.80
Check	01/23/2017	010334	Walmart	X	-34.79	-7,936.59
Check	01/23/2017	010333	HelloFax	X	-19.99	-7,956.58
Check	01/26/2017	19895	Chris Conroy	X	-380.00	-8,336.58
Check	01/26/2017	19892	Eli Badje	X	-60.00	-8,396.58
Check	01/31/2017	010337	USPS Postage	X	-116.20	-8,512.78
Check	01/31/2017	010336	Paypal	X	-8.35	-8,521.13
Total Checks and Payments					-8,521.13	-8,521.13
Deposits and Credits - 3 items						
Deposit	01/09/2017			X	1,659.60	1,659.60
Deposit	01/17/2017			X	5,008.88	6,668.48
Deposit	01/31/2017			X	3.19	6,671.67
Total Deposits and Credits					6,671.67	6,671.67
Total Cleared Transactions					-1,849.46	-1,849.46
Cleared Balance					-1,849.46	74,202.49
Uncleared Transactions						
Checks and Payments - 14 items						
General Journal	09/02/2015	yrbk1...	Chadron High School		-35.00	-35.00
Check	09/17/2015	19584	J & L Grocery		-70.77	-105.77
Check	11/04/2015	19626	Pepsi-Cola Bottling		-219.10	-324.87
Check	11/19/2015	19641	Bayard Public Schools		-60.00	-384.87
Check	02/25/2016	19701	Howard Johnson		-1,059.90	-1,444.77
Check	04/11/2016	19729	Alliance Public Scho...		-150.00	-1,594.77
Check	09/01/2016	19773	Universal Athletic		-705.85	-2,300.62
Check	11/03/2016	19840	NSAA		-388.25	-2,688.87
Check	11/03/2016	19839	Singing Youth of NE		-350.00	-3,038.87

Hay Springs Activity Fund--Cash
Reconciliation Detail
Checking #1000030, Period Ending 01/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/14/2016	19846	Morrill High School		-60.00	-3,098.87
Check	12/12/2016	19872	Sidney High School		-75.00	-3,173.87
Check	01/05/2017	19898	Steve Gullion		-380.00	-3,553.87
Check	01/05/2017	19900	District 6 Music		-350.00	-3,903.87
Check	01/05/2017	19899	Garden County Publ...		-60.00	-3,963.87
Total Checks and Payments					-3,963.87	-3,963.87
Deposits and Credits - 2 items						
Deposit	01/28/2007				705.52	705.52
General Journal	10/08/2015	yrbk1...	Chadron High School		35.00	740.52
Total Deposits and Credits					740.52	740.52
Total Uncleared Transactions					-3,223.35	-3,223.35
Register Balance as of 01/31/2017					-5,072.81	70,979.14
New Transactions						
Checks and Payments - 29 items						
Check	02/01/2017	19901	Riley Stack		-380.00	-380.00
Check	02/01/2017	19902	Eli Badje		-120.00	-500.00
Check	02/01/2017	19903	Torrington Middle S...		-50.00	-550.00
Check	02/01/2017	19904	Ashley Tobiasson		-30.00	-580.00
Check	02/01/2017	19906	Bailey Scherbarth		-30.00	-610.00
Check	02/01/2017	19905	Spencer Kadlecek		-30.00	-640.00
Check	02/07/2017	19932	Amy Weyers		-973.63	-1,613.63
Check	02/07/2017	19916	Misko Sports		-805.00	-2,418.63
Check	02/07/2017	19912	Jeff Wolf		-460.00	-2,878.63
Check	02/07/2017	19917	Sportdecals, Inc		-422.42	-3,301.05
Check	02/07/2017	19914	Outlaw Printers		-378.71	-3,679.76
Check	02/07/2017	19925	NSAA District VI		-350.00	-4,029.76
Check	02/07/2017	19915	Great American Opp...		-301.50	-4,331.26
Check	02/07/2017	19931	Pepsi-Cola of Alliance		-164.40	-4,495.66
Check	02/07/2017	19913	Hyannis High School		-135.00	-4,630.66
Check	02/07/2017	19911	Eli Badje		-120.00	-4,750.66
Check	02/07/2017	19928	Eli Badje		-120.00	-4,870.66
Check	02/07/2017	19921	The New Leaf		-100.00	-4,970.66
Check	02/07/2017	19927	PSAT/NMSQTO		-75.00	-5,045.66
Check	02/07/2017	19910	Sandhills - Thedford...		-70.00	-5,115.66
Check	02/07/2017	19930	Eli Badje		-60.00	-5,175.66
Check	02/07/2017	19929	Eli Badje		-60.00	-5,235.66
Check	02/07/2017	19919	Doane College		-45.00	-5,280.66
Check	02/07/2017	19924	Jostens		-40.90	-5,321.56
Check	02/07/2017	19922	J & L Grocery		-40.00	-5,361.56
Check	02/07/2017	19920	Chadron State Colle...		-30.00	-5,391.56
Check	02/07/2017	19923	Chadron State Colle...		-22.05	-5,413.61
Check	02/07/2017	19918	Bloom		-20.00	-5,433.61
Check	02/07/2017	19926	E-470 Public Highw...		-3.55	-5,437.16
Total Checks and Payments					-5,437.16	-5,437.16
Total New Transactions					-5,437.16	-5,437.16
Ending Balance					-10,509.97	65,541.98

Hay Springs Activity Fund--Cash
Profit & Loss Detail
January 2017

02/08/17

Accrual Basis

Date	Num	Name	Memo	Debit	Balance
Expense					
Other					
01/03/2017	010317	Moneris	EZ pay	34.40	34.40
01/03/2017	010319	Conoco	gas	68.85	103.25
01/04/2017	010320	PLT4M	PE software	200.00	303.25
01/05/2017	010321	Walmart	SpEd supplies	25.74	328.99
01/06/2017	010322	Amazon	laptop cord	21.95	350.94
01/06/2017	010323	Amazon	laptop batteries	76.58	427.52
01/09/2017	010324	Cenex	gas	34.25	461.77
01/12/2017	010325	Micro Technologies	quickbooks	999.95	1,461.72
01/17/2017	010326	Fresh Start	gas	39.73	1,501.45
01/18/2017	010330	Amazon	shop supplies	11.70	1,513.15
01/18/2017	010331	Amazon	shop supplies	26.87	1,540.02
01/19/2017	19889	Sheridan County Sh...	bus inspection	10.00	1,550.02
01/19/2017	19890	Sheridan County Tr...	bus plate	10.00	1,560.02
01/23/2017	010333	HelloFax	fax	19.99	1,580.01
01/23/2017	010334	Walmart	art supplies	34.79	1,614.80
01/23/2017	010335	Pro Ed Inc	SpEd supplies	658.90	2,273.70
01/31/2017	010336	Paypal	treadmill cord...	8.35	2,282.05
01/31/2017	010337	USPS Postage	stamps	116.20	2,398.25
Total Other				2,398.25	2,398.25
Total Expense				2,398.25	2,398.25
Net Income				2,398.25	-2,398.25