

**SCHOOL BOARD MEETING  
FEBRUARY 8, 2016  
REGULAR MEETING AGENDA  
6:00 PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Open Meetings Law
- IV. Roll Call
- V. Excuse Board Absences
- VI. Open Forum
  - A. Superintendent's Report
    - a. Legislative Update
    - b. District Update
  - B. Principal's Report
    - a. Assistant Principal's Report (Mrs. Marx)
    - b. Activities Director's Report (Mrs. Kudrna)
  - C. Public Comments

*(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. Board Policy does not allow public comments to be made about staff members at Board Meetings. Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)*

Mrs. Varvel – Music Trip  
Robotics Club Demonstration
  - D. School Board Comments
- VII. Approval of Meeting Minutes
  - A. December 14, 2015 Regular Meeting Minutes
  - B. January 11, 2016 Regular Meeting Minutes
- VIII. Approval of Agenda for February 8, 2016
  - A. Emergency Added Items Only
- IX. New Business
  - A. Lister-Sage Report
    - a. Elect Board Representatives to Serve on Lister Board
  - B. Music Trip - Denver
  - C. Graduation Date
  - D. Extend Mr. Cline's Superintendent Contract
  - E. Approval of Bills & Payroll
- X. Executive Session
- XI. Items for Next Meeting
- XII. Adjournment

## SCHOOL BOARD MEETING MINUTES

January 11, 2016

- I. **Called to order at 7:01 p.m. by President Hunzeker.**
- II. **Pledge of Allegiance**
- III. **Posting for Open Meeting Law was pointed out.**
- IV. **Roll Call: Present –Mike Hunzeker, Brenda Johnson, Everette Langford, and Marilyn Reed. Superintendent Cline was also present.**
- V. **Board Member Excusal – A motion was made by Johnson and seconded by Langford to excuse the absences of members Anderson and Kearns. VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed**
- VI. **Open Forum**
  - A. **Superintendent Report – Mr. Cline sent out a letter to three area auditors requesting proposals for the completion of the school audit beginning in 2016-2017. Due to Contryman Associates expansion, they are no longer able to perform the school audit. E-rate paperwork is being completed by Larel Reimann and Kim Marx. E-rate funding subsidizes the communication service and networking hardware at approximately 80%. Mr. Badje’s construction classes have been putting together a financial spreadsheet for their current house project at 221 N Miller.**
  - B. **Assistant Principal Report – NeSA writing testing will begin soon. Family Science night is scheduled for February 18<sup>th</sup> in cooperation with CSC and a Family Math night is being planned for April.**
  - C. **Activity Director Report –Kudrna has an offer from Pepsi to cover partial costs of a new football scoreboard. Space for advertising on the scoreboard will be sold to cover the remaining amount.**
  - D. **Public Comment – None.**
  - E. **Board Comment – None.**
- VII. **Approval of the Minutes**

A motion was made by Langford and seconded by Reed to approve the minutes of the December 14, 2015 meeting minutes. *VOTE: Y-Hunzeker, Y-Abstain, Y-Abstain, Y-Reed* Approval of these minutes will be added to the agenda of the February 8, 2016 meeting.
- VII. **Approval of the Agenda**

A motion was made by Reed and seconded by Johnson to approve the agenda of the January 11, 2016 meeting. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*
- VIII. **New Business**
  - A. **Lister-Sage Report**

No motion. Gene Peters has been up to look at the outside lights.
  - B. **2016-2017 School Year Calendar**

A motion was made by Reed and seconded by Langford to approve 2016-2017 Calendar B (calendar includes a spring and Easter break). Johnson noted that we should be sure to rotate spring break between state tournaments each year. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*
  - C. **Board Office Elections**

A motion was made by Langford and seconded by Johnson to leave all board officers in their current positions (Hunzeker, President; Johnson, Vice President; Reed, Secretary; Anderson, Treasurer). *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*
  - D. **Appoint Superintendent as District Non-Discrimination Compliance Coordinator**

A motion was made by Johnson and seconded by Reed to approve Mr. Cline, Superintendent as the district’s non-discrimination compliance coordinator. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*
  - E. **Board Meeting Times**

A motion was made by Reed and seconded by Johnson to change the regular board meeting times to 6:00 p.m. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*
  - F. **Extension of Superintendent Contract**

This item will be added to the February 8, 2014 meeting.

**G. Approval of Bills and Payroll**

A motion was made by Reed and seconded by Langford to approve the bills and payroll as presented – \$163,485.47 and \$23,888.68. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*

**IX. Executive Session – None.**

**X. Adjournment –** A motion was made by Anderson and seconded by Reed to adjourn the meeting at 8:03 p.m. *VOTE: Y-Hunzeker, Y-Johnson, Y-Langford, Y-Reed*

**SCHOOL BOARD MEETING MINUTES**

**December 14, 2015**

- I. Called to order at 7:00 p.m. by President Hunzaker.
- II. Pledge of Allegiance
- III. Posting for Open Meeting Law was printed out.
- IV. Roll Call: Present – Matt Anderson, Mike Hunzaker, Miriam Kearns, and Marilyn Reed. Superintendent Cline was also present.
- V. Board Member Absent – A motion was made by Anderson and seconded by Kearns to excuse the absences of members Johnson and Langford. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
- VI. Open Forum
  - A. Superintendent Report – Supt Cline reviewed the safety and security plan review. EMC will be providing videos for required staff safety trainings. MSPS received a 3 (Great School) rating via AQUEST. School year calendars were presented to the board for review. Sample I & II will be shared with the public for input.
  - B. Assistant Principal Report – The 6<sup>th</sup> grade participation policy complies with DOE as approved last month. The number of enrollee participants must stay at 12. The Preschool evaluation was completed. State representatives are looking to come to the Panhandle to observe during statewide reading or writing tests possibly this spring or next fall.
  - C. Activity Director Report – Kudrma reported that 25 teams are registered as 6-man football teams across the state including Hay Springs. She is working on a deal with one of our suppliers to possibly purchase a new football field scoreboard.
  - D. Public Comment – None.
  - E. Board Comment – Hunzaker reported that Johnson is still concerned about wrestling schedules and times published on the school website. Reed recognized the hard work of the staff, students, and community in ranking highly via AQUEST.
- VII. Approval of the Minutes  
A motion was made by Anderson and seconded by Reed to approve the minutes of the November 9, 2015 meeting minutes with the addition of executive session at 9:00 p.m. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
- VIII. Approval of the Agenda  
A motion was made by Reed and seconded by Kearns to approve the agenda of the December 14, 2015 meeting. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
- IX. New Business
  - A. Lister-Saga Report  
No motion. Gene Peters will be boating at the outside lights at Lister-Saga. The committee is still working on the gym floor logs.
  - B. EHA Health Insurance  
A motion was made by Reed and seconded by Kearns to continue to pay the premium for employee insurance coverage up to full family health/single dental for the 2016-2017 school year. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
  - C. Audit  
A motion was made by Anderson and seconded by Kearns to approve the 2014-15 audit as presented. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
  - D. Approval of Bills & Payroll  
A motion was made by Reed and seconded by Anderson to approve the bills and payroll - \$44,939.63 (J&J) and \$185,227.87 (payroll). VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed
- X. Executive Session – None
- XI. Adjournment – A motion was made by Anderson and seconded by Reed to adjourn the meeting at 8:27 p.m. VOTE: Y-Anderson, Y-Hunzaker, Y-Kearns, Y-Reed

# School District # 3 County of Sheridan

## Payroll Register Payments Report

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
01	GENERAL FUND	\$163,211.63
02	LUNCH FUND	\$3,340.66
<b>Sub Total</b>		<b>\$166,552.29</b>

# School District # 3 County of Sheridan

## Bank Account Reconciliation Report

	Bank Statement	Outstanding	Expenses
Beginning Balance	\$521,959.47 +	(\$55,952.13) =	\$466,007.34
Deposits/Debits	\$366,693.91 +	\$0.00 =	\$366,693.91
Withdrawals/Credits	(\$189,223.80) +	\$1,849.65 =	(\$187,374.15)
<b>Sub Total</b>	<b>\$699,429.58</b>	<b>(\$54,102.48)</b>	<b>\$645,327.10</b>