

**SCHOOL BOARD MEETING
SEPTEMBER 12, 2016
REGULAR MEETING AGENDA
6:00 PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Open Meetings Law
- IV. Roll Call
- V. Excuse Board Absences
- VI. Open Forum
 - A. Admin Reports
 - Superintendent – Mr. Cline
 - *Enrollment
 - *Maintenance/Facilities
 - *Safety Review
 - *School Photographer
 - Assistant Principal – Mrs. Marx
 - *Graduation Requirements
 - Activities Director – Ms. Kudrna
 - *Life of an Athlete
 - B. Public Comments

(Parents and patrons are invited to make comments AT THIS TIME on agenda items and other items related to policies and procedures. Board Policy does not allow public comments to be made about staff members at Board Meetings. Parents who have concerns about a faculty member must first address their concerns with the faculty member involved. If your concern is not resolved at the teacher level, the parent should visit with the principal/supt. If you still have an unresolved concern, it may be addressed at the Board Meeting in executive session.)
- VII. Discussion Items
 - A. Lister-Sage Report
 - B. Board Conflict of Interest
- VIII. Approval of Meeting Minutes
 - A. July 11, 2016 Regular Meeting Minutes
 - B. August 8, 2016 Regular Meeting Minutes
 - C. August 9, 2016 Special Meeting Minutes
 - D. August 23, 2016 Special Meeting Minutes
- IX. Approval of Agenda for September 12, 2016
 - A. Emergency Added Items Only
- X. Action Items
 - A. Approval of Final Tax Request
 - B. Approval of 2016-2017 School District Budget
 - C. Policy-NASB
 - D. Approval of Bills & Payroll
- XI. Items for Next Meeting
- XII. Adjournment

**HEARING ON SCHOOL DISTRICT BUDGET
SEPTEMBER 12, 2016, 5:45 PM
AGENDA**

- I. Opening of Hearing on 2016-2017 School District Budget
 - a. Call to Order
 - b. Open Meetings Law
 - c. Roll Call
 - d. Excuse Board Absences
 - II. Budget Review
 - III. Board Discussion
 - IV. Public Comments
 - V. Close Hearing on School District Budget
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**HEARING TO SET TAX REQUEST
SEPTEMBER 12, 2016, 5:55 PM
AGENDA**

- I. Opening of Hearing To Set Final Tax Request
 - a. Call to Order
 - b. Open Meetings Law
 - c. Roll Call
 - d. Excuse Board Absences
- II. Tax Request Review
- III. Board Discussion
- IV. Public Comments
- V. Close Hearing to Set Final Tax Request

SCHOOL BOARD MEETING MINUTES

July 11, 2016

- I. **Called to order at 6:00 p.m. by President Hunzeker.**
- II. **Pledge of Allegiance**
- III. **Posting for Open Meeting Law was pointed out.**
- IV. **Roll Call: Present** –Matt Anderson, Mike Hunzeker, Miriam Kearns, Everette Langford, and Marilyn Reed. Superintendent Cline was also present.
- V. **Board Member Excusal** – A motion was made by Langford and seconded by Kearns to approve the absence of Johnson. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
- VI. **Open Forum**
 - A. **Admin Reports:**
 1. **Superintendent Report** –Mr. Cline reported that the roofing project will begin tomorrow. The carpet will be cleaned this Wednesday through Friday. Jim Heesacker will install the new scoreboard the first week of August. There was one bid received on the trailer and the mower – Mr. Cline will work out a deal on the trailer, the mower will be re-listed. Mr. Cline protested the assessed property value of the 113 & 115 N Miller properties and that meeting is scheduled for July 13 at 1pm. School pictures will be put out for bid and an ad put in the paper.
 2. **Assistant Principal Report** – Twenty-eight students regularly attended summer school. 41 kids attended summer camps. NWEA math and reading test results were reviewed.
 3. **Activity Director Report** –The scoreboard has been delivered. The coaches handbook was included for review. The proposal for pads for the wrestling area on the Lister-Sage balcony was reviewed.
 - B. **Public Comment** – None.
 - C. **Board Comment** – None.
- VII. **Discussion Items** – Lister Sage: No motion. No meeting. Flower bed clean up dates: July 18, 19th, 25th, or 26th from 6-8 p.m. Any help is appreciated. Coaches Handbook: was reviewed.
- VIII. **Approval of the Minutes**

A motion was made by Anderson and seconded by Langford to approve the minutes of the June 13, 2016 regular board meeting. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*

A motion was made by Kearns and seconded by Reed to approve the minutes of the June 15, 2016 special meeting that was for the purpose of board training. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
- VIII. **Approval of the Agenda**

A motion was made by Langford and seconded by Anderson to approve the agenda of the July 11, 2016 meeting. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
- IX. **New Business**
 - A. **Lister-Sage Report**
 - B. **Board Survey**

No motion. The results from the end of the year faculty survey were reviewed.
 - C. **Student Handbook – 1st Reading**

A motion was made by Anderson and seconded by Reed to approve the student handbook for the first reading with corrections. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
 - D. **2016-2017 Graduation Date**

A motion was made by Johnson and seconded by Langford to set May 21, 2017 at 2:00 pm as the graduation date for 2016-2017. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
 - E. **Superintendent Salary**

(Moved to after Executive Session)

F. Approval of Bills & Payroll

A motion was made by Reed and seconded by Kearns to approve bills and payroll - Payroll - \$178,694.43 and Bills – \$35,032.97. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*

- X. **Executive Session** – A motion was made by Anderson and seconded by Reed to go into executive session at 8:42 pm for the purpose of discussing personnel and protecting the reputation of an individual. President Hunzeker repeated the motion. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Abstain-Langford, Y-Reed (Langford left for work at 8:45pm)*
- XI. **Return to Open Session** – A motion was made by Johnson and second by Anderson to return to open session at 9:33pm. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
A motion was made by Johnson and seconded by Kearns to increase Mr. Cline’s salary by 2.25%. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*
- XII. **Items for the Next Meeting** – None.
- XIII. **Adjournment** – A motion was made by Anderson and seconded by Reed to adjourn the meeting at 9:45 p.m.

SCHOOL BOARD TRAINING MINUTES

August 9, 2016

- I. Called to order at 6:04 p.m. by Vice President Johnson**
- II. Pledge of Allegiance.**
- III. Posting for Open Meeting Law was pointed out.**
- IV. Roll Call: Present-Brenda Johnson, Miriam Kearns and Marilyn Reed. Superintendent Cline, Assistant Principal Marx were also present.**
- V. Excused Board Member Absences – Kearns made a motion and Reed seconded to excuse Matt Anderson, Mike Hunzeker and Everett Langford. *VOTE: Y-Johnson, Y-Kearns, Y-Reed* Mike Hunzeker arrived at 6:58 p.m.**
- VI. Presentation/Training by NASB Marcia Herring regarding Budget Planning & Procedures.**
- VII. Adjourned at 9:15 p.m.**

F. Approval of Bills & Payroll

A motion was made by Reed and seconded by Kearns to approve bills and payroll - Payroll - \$178,694.43 and Bills – \$35,032.97. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*

X. **Executive Session** – A motion was made by Anderson and seconded by Reed to go into executive session at 8:42 pm for the purpose of discussing personnel and protecting the reputation of an individual. President Hunzeker repeated the motion. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Abstain-Langford, Y-Reed (Langford left for work at 8:45pm)*

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A motion was made by Johnson and seconded by Kearns to increase Mr. Cline’s salary by 2.25%. *VOTE: Y-Anderson, Y-Hunzeker, Y-Kearns, Y-Langford, Y-Reed*

XII. **Items for the Next Meeting** – None.

XIII. **Adjournment** – A motion was made by Anderson and seconded by Reed to adjourn the meeting at 9:45 p.m.

SCHOOL BOARD MEETING MINUTES

August 23, 2016

- I. **Called to order at 6:00 p.m. by President Hunzeker.**
- II. **Posting for Open Meeting Law was pointed out.**
- III. **Roll Call: Present** –Matt Anderson, Mike Hunzeker, Brenda Johnson, Miriam Kearns, and Marilyn Reed. Superintendent Cline was also present.
- IV. **Board Member Excusal** – A motion was made by Anderson and seconded by Reed to excuse the absence of Langford. *VOTE: Y-Anderson, Y-Hunzeker, Y-Johnson, Y-Kearns, Y-Reed*
- V. **Discuss Bus Purchase** – Discussion was held. Approval of a bus purchase was already given at the August regular board meeting.
- VI. **Cash Reserve Transfer** – A motion was made by Johnson and seconded by Kearns to move \$250,000 to a cash reserve account. *VOTE: Y-Hunzeker, Y-Johnson, Y-Kearns, Y-Reed* Mr. Cline will be meeting with both Sandhills and Security First banks to seek the best interest rate for the account.
- VII. **Preliminary Budget Review** – Shannon Langford and Mr. Cline reviewed the 2016-2017 proposed budget. Due to the state predicting a \$420 million state budget shortfall, Cline and Langford recommended not dropping the levy below the \$1.045 reflected in the budget proposal. The board requested the levy be lowered from \$1.045 to under \$1.03.
- VIII. **Adjournment** – The board meeting adjourned at 8:27 pm.

Executive Summary

Agenda Item: Final Tax Request

Date: September 12, 2016

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education
- Presentation/Discussion/Future Board Action

Proposed Need: Approve the tax request of 1.027 for the 2016-2017 school year.

Data/Alternatives: None – Budget must be submitted by September 20th.

Fiscal Impact: By dropping the levy from the 1.05 (max) to 1.02 the district will lose roughly \$40,000.

Building level: District

Policy: 702.02-702.03

Goal impact: Budget/Fiscal Year

Summary: After our special board meeting in August to review a rough draft of the budget I was directed by the board to reduce the proposed Mill Levy from 1.045 to under 1.03. After reviewing and taking into consideration the conversations that took place during the special meeting I have lowered the levy for the 2016-2017 school year to 1.027.

Superintendent Recommendation: I recommend that the board approves the Final Tax Request as presented at 1.027.

Committee Recommendation: Special Board Meeting to review the budget process. Mr. Cline was directed during this meeting to provide a budget with a levy below 1.03.

Suggested Motion: To approve the 2016-2017 Final Tax Request of 1.027.

Executive Summary

Agenda Item: Final Tax Request

Date: September 12, 2016

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion

- Discussion/Action by Board of Education

- Presentation/Discussion/Future Board Action

Proposed Need: Approve the 2016-2017 School District Budget

Data/Alternatives: Budget must be submitted by September 20th.

Fiscal Impact: By dropping the levy from the 1.05 (max) to 1.02 the district will lose roughly \$40,000.

Building level: District

Policy: 702.02-702.03

Goal impact: Budget/Fiscal Year

Summary: The budget was reviewed by board members during a special board meeting in August. From that meeting I have reduced the levy to the 1.027. I have sent the budget in to the state department for a review and everything looks good to go. I will highlight the main points of the budget during the meeting but will not plan on going into depth since we just covered all the details in our special meeting.

Superintendent Recommendation: I recommend that the board approves 2016-2017 Budget that is present.

Suggested Motion: To approve the 2016-2017 Budget as it is presented.

Executive Summary

Agenda Item: Policy Update – NASB

Date: September 12, 2016

Prepared by: Superintendent

Proposed Action:

- Information Only
- Presentation/Discussion
- Discussion/Action by Board of Education**
- Presentation/Discussion/Future Board Action

Proposed Need: Approve the 2 policy updates provided by the NASB.

Fiscal Impact: None

Building level: District

Policy: Policy Adoption 205.02

Goal impact: Communication/Reviewing Current Policy

Summary: There were two more policy updates provided by NASB. We currently have both policy in our district policy book. The changes that are made are minor changes with wording. All the policy updates are with the NASB who helped the district update their district policy two years ago. The changes are caused by recent legislative, federal actions, and other changes.

Superintendent Recommendation: I recommend that the board approves all policy updates.

Suggested Motion: To approve the following policy additions or revisions: #1005.03 and #606.06

PARENTAL AND FAMILY INVOLVEMENT IN THE SCHOOLS

It is the policy of the district to provide full access to the parent and family members of any student of the district to review textbooks, tests, curriculum and instructional materials, records of a student of any such parent, unless otherwise prohibited by law, and to any surveys of students done by the school district. Summary information regarding the district's curriculum, testing, and surveys will be provided at the beginning of each school year. Requests for access to specific instructional materials should be addressed to the teacher or building principal.

Requests by parents and family members to attend and monitor courses, assemblies, counseling sessions and other instructional activities shall also be made to the building principal or teacher. While requests to monitor are usually granted, if the request is denied, reasons for the denial will be provided.

It is the policy of the district to provide as consistent an experience as possible in all classroom instruction, testing, surveys, and other school experiences. It is the policy of the district not to excuse students from classroom instruction, testing, and other school experiences unless an objection is submitted to the building principal or teacher outlining the specific experience, the basis for the objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and family members.

The request for the student to be excused will be reviewed by the building principal and a decision provided to the parents and family members.- While verbal objections and decisions are valid, written follow-up to verbal communications is required from the parent and family members, and the principal. If a student is excused from the requested activity no penalty will be assessed but an agreed upon alternative activity must be performed to the satisfaction of the teacher and principal.

It is the policy of the district to use only testing methods and testing instruments that are not of an experimental nature and to avoid using any testing materials or testing techniques that are not generally recognized by educational professionals to be within sound educational standards and both educationally and academically appropriate. It is the policy of the district to notify parents and family members of any standardized testing that may be scheduled within the school district.

It is the policy of the district to notify parents and family members of any survey which may be scheduled and to conduct student surveys judiciously, with full consideration of the fact that parents and family members may find items of the survey objectionable.

The following activities will also be included in the board's plan for parental and family involvement:

1. The board will involve parents and family members in the development of the Title I plan, the process for school review of the plan and the process for improvement;

Approved _____ Reviewed _____ Revised _____

2. The board will provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental and family involvement activities to improve student academic achievement and school performance;
3. The board will build the schools' and parents' and family members' capacity for strong parental and family involvement;
4. The board will coordinate and integrate parental and family involvement strategies under Title I with other programs such as Head Start, Reading First, etc.;
5. The board will conduct with the involvement of parents and family members, an annual evaluation of the content and effectiveness of the parental and family involvement policy in improving the academic quality of the school served including identifying barriers to greater participation by parents and family members in Title I activities (with particular attention to ~~low-income~~ parents and families who have low income, Limited English Proficient (LEP), ~~parents~~, minorities, ~~parents with~~ disabilities and ~~parents with~~ low literacy) and use the findings of the evaluation to design strategies for more effective parental and family involvement and to revise, as necessary, the parental and family involvement policies; and
6. The board will involve parents and family members in Title I activities.

The parent and family members or guardian of a student may have access to that student's records during normal business hours of the district according to Policy 507.01 Student Records Access.

This policy is adopted following a public hearing to receive public comments and suggestions.

Legal Reference: Neb. Statute 79-530 to 533
 No Child Left Behind, Title I, Sec. 1118, P.L. 107-110

Cross Reference: 507.01 Student Records Access
 606.03 Objection to Instructional Materials
 610.02 Test or Assessment Administration
 611.01 Student Progress Reports
 611.04 Parent Conferences
 1002. District Annual Report
 1005.01 Public Complaints

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Approved _____ Reviewed _____ Revised _____

ACCEPTABLE USE OF COMPUTERS, TECHNOLOGY AND THE INTERNET

The Board supports the use of computers, technology and the Internet in the District's instructional program as a resource to educate and inform. The use of these resources shall be consistent with the curriculum adopted by the School District and shall be employed in an appropriate and responsible manner to meet the varied instructional needs, learning styles, abilities and developmental levels of students.

Technology resources of the district shall not be used for personal use unless the user has entered into an agreement with the district that makes such use compliant with the law.

Procedures and Guidelines

The Superintendent shall develop and implement appropriate procedures to provide guidance for computer use and Internet access. Guidelines shall address teacher supervision of computer use, ethical use of electronic media, and the District's ownership and right of administrative review of electronic files and communications. The term "electronic media" includes, but is not limited to, the Internet, e-mail and other technological resources.

The guidelines shall prohibit utilization of networks for inappropriate or illegal activities, the intentional spreading of imbedded messages (viruses) or the use of other programs with the potential of damaging or destroying programs, data or equipment. The guidelines will describe the District's limitation of liability and will establish that the use of computers, technology and the Internet is a privilege, not a right. Violation of the procedures and guidelines will result in cancellation of those privileges and appropriate disciplinary action.

Technology Protection Measure

The District will implement a technology protection measure that will block or filter Internet access to visual depictions that are obscene, pornographic or of a harmful nature to minors. Operation of this measure will be monitored and enforced during use of computers by minors.

Audit of Use

Users with network access shall not utilize District resources to establish electronic mail accounts through third-party providers or any other nonstandard electronic mail system. Participation in chat rooms is prohibited without specific prior approval by the system administrator. The Superintendent shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing prohibited materials. The process may include, but not be limited to:

1. Utilizing blocking/filtering software.

Approved _____ Reviewed _____ Revised _____

2. Turning off the "auto load images" feature of the Internet browser.
3. Using a proxy server to control accessible websites.

Appropriate Internet Behavior On Social Websites

The district recognizes its responsibility to educate students regarding appropriate behavior on social networking and chat room sites about cyberbullying. Therefore, students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

Student Use

A written parental permission and agreement form will be required prior to the student being granted access to electronic media involving District technological resources. The form will specify acceptable uses, rules of on-line behavior, access privileges and penalties for procedural violations. It must be signed by the parent or legal guardian of minor students (under age 18) and by the student. This document will be kept on file as a legal, binding document. In order to rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the Superintendent with a written request.

The district will obtain verifiable parental consent prior to allowing third parties to collect personal information online from students in compliance with the Children's Online Privacy Protection Act.

Staff Use

A written staff agreement form will be required for all employees having access to electronic media. Staff shall confine e-mail use to work-related purposes and a reasonable, appropriate and limited personal use that does not interfere with their district duties. The agreement form will refer to the procedures and guidelines for use of computers and the Internet, describe prohibitions and limitations on the use of these resources and state the employee's responsibility for the security of individual passwords.

Community Use

On recommendation of the Superintendent, the Board will determine the conditions and limits under which equipment and services will be made available to the community. Upon request to the Building Principal, community members may have access to electronic resources and programs available through the District, provided they attend any required training and abide by the rules of usage established by the Superintendent.

A written agreement form will be required for all community members having access to these resources indemnifying the District from claims by community users.

Disregard of Rules

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using computers, technology or the Internet and related resources.

Responsibility for Damages

Individuals shall reimburse the Board for repair or replacement of District property lost, stolen, damaged, or vandalized while under their care.

Responding to Concerns

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.

Legal Reference: 20 U.S.C. sec. 1232g (1988) (Family Educational Rights and Privacy Act)
 47 U.S.C. 201 et seq. (Communications Decency Act of 1995)
 Children's Internet Protection Act and Neighborhood CIPA of 2000
 Children's Online Privacy Protection Act of 1998 with revisions
 Nebraska Statutes 79-2104

Cross Reference: 102 Educational Philosophy of the District
 401 Guiding Principles for Employees
 504 Student Rights and Responsibilities
 507 Student Records
 603 Curriculum Development
 604 Instructional Curriculum
 1006 Use of District Facilities and Equipment

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 603 Curriculum Development
 604 Instructional Curriculum
 1006 Use of District Facilities and Equipment

11:20 AM

09/05/16

Accrual Basis

Hay Springs Activity Fund--Cash

Profit & Loss Detail

August 2016

Date	Num	Name	Memo	Debit	Balance
Expense					
Other					
08/01/2016	DBT080116	Candlewood Suites	motel - confe...	436.47	436.47
08/01/2016	DBT080117	Candlewood Suites	motel - confe...	436.47	872.94
08/01/2016	DBT080118	Candlewood Suites	motel - confe...	436.47	1,309.41
08/01/2016	DBT080119	Whiskey Creek	meal x 2 - co...	42.71	1,352.12
08/01/2016	DBT080120	Taco Bell	meal - confer...	9.30	1,361.42
08/01/2016	DBT080121	Holiday Inn	motel - confe...	319.76	1,681.18
08/01/2016	DBT080122	Cenex	gas	26.59	1,707.77
08/01/2016	DBT080123	McDonald's	meal	6.98	1,714.75
08/02/2016	DBT080124	Walmart	vacuum	301.97	2,016.72
08/03/2016	ACH8.3.16	Moneris	EZ pay fees	21.78	2,038.50
08/16/2016	DBT080127	Paypal	LAPTOPPAR...	18.86	2,057.36
08/24/2016	DBT080130	HelloFax	fax	19.99	2,077.35
08/25/2016	DBT080131	Paypal	NATM confer...	150.00	2,227.35
08/25/2016	DBT080132	Shell	gas	55.60	2,282.95
08/26/2016	DBT080133	Taco Johns	meal	6.38	2,289.33
08/26/2016	DBT080134	Runza	meal	8.11	2,297.44
08/26/2016	DBT080135	Sapp Bros Travel	gas	52.02	2,349.46
08/26/2016	DBT080136	Cornhusker Square ...	parking	9.00	2,358.46
08/29/2016	DBT080137	Cornhusker Marriott	motel - confe...	170.44	2,528.90
08/29/2016	DD082916	Runza	meal	8.74	2,537.64
Total Other				2,537.64	2,537.64
Total Expense				2,537.64	2,537.64
Net Income				2,537.64	-2,537.64

11:20 AM
09/05/16
Cash Basis

Hay Springs Activity Fund--Cash Profit & Loss August 2016

	<u>Aug 16</u>
Income	
Accelerated Reader Income	550.00
Annual Income	5,500.00
Athletics Income	39,379.89
Flags Income	225.00
Football Income	500.00
Fundtastic Income	24.00
Hawk Store Income	98.00
Other Income	7,196.63
Student Fee Income	1,755.00
Track Club Income	45.00
Total Income	<u>55,273.52</u>
Gross Profit	55,273.52
Expense	
Athletics Expense	40.27
Class of 21 Expense	278.40
Class of 22 Expense	278.39
Class of 23 Expense	278.39
Fundtastic Expense	150.00
Industrial Arts Expense	6.99
Music Expense	27.95
Other	2,537.64
Total Expense	<u>3,598.03</u>
Net Income	<u><u>51,675.49</u></u>

Hay Springs Activity Fund--Cash Reconciliation Detail

Checking #1000030, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,004.32
Cleared Transactions						
Checks and Payments - 28 items						
Check	08/01/2016	DBT0...	Candlewood Suites	X	-436.47	-436.47
Check	08/01/2016	DBT0...	Candlewood Suites	X	-436.47	-872.94
Check	08/01/2016	DBT0...	Candlewood Suites	X	-436.47	-1,309.41
Check	08/01/2016	DBT0...	Holiday Inn	X	-319.76	-1,629.17
Check	08/01/2016	DBT0...	Whiskey Creek	X	-42.71	-1,671.88
Check	08/01/2016	DBT0...	Cenex	X	-26.59	-1,698.47
Check	08/01/2016	DBT0...	Taco Bell	X	-9.30	-1,707.77
Check	08/01/2016	DBT0...	McDonald's	X	-6.98	-1,714.75
Check	08/02/2016	DBT0...	Walmart	X	-301.97	-2,016.72
Check	08/03/2016	ACH8...	Moneris	X	-21.78	-2,038.50
Check	08/12/2016	DBT0...	Walmart	X	-40.27	-2,078.77
Check	08/16/2016	DBT0...	Paypal	X	-18.86	-2,097.63
Check	08/16/2016	DBT0...	Amazon	X	-6.99	-2,104.62
Check	08/18/2016	DBT0...	NE Music Educator ...	X	-14.00	-2,118.62
Check	08/18/2016	DBT0...	Popplers Music, Inc	X	-13.95	-2,132.57
Check	08/22/2016	19770	Donald's	X	-150.00	-2,282.57
Check	08/24/2016	DBT0...	HelloFax	X	-19.99	-2,302.56
Check	08/25/2016	DBT0...	Paypal	X	-150.00	-2,452.56
Check	08/25/2016	DBT0...	Shell	X	-55.60	-2,508.16
Check	08/26/2016	DBT0...	Sapp Bros Travel	X	-52.02	-2,560.18
Check	08/26/2016	DBT0...	Cornhusker Square ...	X	-9.00	-2,569.18
Check	08/26/2016	DBT0...	Runza	X	-8.11	-2,577.29
Check	08/26/2016	DBT0...	Taco Johns	X	-6.38	-2,583.67
Check	08/29/2016	DBT0...	Sam's Club	X	-278.40	-2,862.07
Check	08/29/2016	DBT0...	Sam's Club	X	-278.39	-3,140.46
Check	08/29/2016	DBT0...	Sam's Club	X	-278.39	-3,418.85
Check	08/29/2016	DBT0...	Cornhusker Marriott	X	-170.44	-3,589.29
Check	08/29/2016	DD08...	Runza	X	-8.74	-3,598.03
Total Checks and Payments					-3,598.03	-3,598.03
Deposits and Credits - 4 items						
Deposit	08/16/2016			X	48,178.23	48,178.23
Deposit	08/22/2016			X	3,075.00	51,253.23
Deposit	08/31/2016			X	1.89	51,255.12
Deposit	08/31/2016			X	4,018.40	55,273.52
Total Deposits and Credits					55,273.52	55,273.52
Total Cleared Transactions					51,675.49	51,675.49
Cleared Balance					51,675.49	70,679.81
Uncleared Transactions						
Checks and Payments - 6 items						
General Journal	09/02/2015	yrbk1...	Chadron High School		-35.00	-35.00
Check	09/17/2015	19584	J & L Grocery		-70.77	-105.77
Check	11/04/2015	19626	Pepsi-Cola Bottling		-219.10	-324.87
Check	11/19/2015	19641	Bayard Public Scho...		-60.00	-384.87
Check	02/25/2016	19701	Howard Johnson		-1,059.90	-1,444.77
Check	04/11/2016	19729	Alliance Public Sch...		-150.00	-1,594.77
Total Checks and Payments					-1,594.77	-1,594.77
Deposits and Credits - 2 items						
Deposit	01/28/2007				705.52	705.52
General Journal	10/08/2015	yrbk1...	Chadron High School		35.00	740.52
Total Deposits and Credits					740.52	740.52
Total Uncleared Transactions					-854.25	-854.25
Register Balance as of 08/31/2016					50,821.24	69,825.56
New Transactions						
Checks and Payments - 11 items						
Check	09/01/2016	19774	Misko Sports		-3,984.15	-3,984.15
Check	09/01/2016	19773	Universal Athletic		-705.85	-4,690.00
Check	09/01/2016	19785	Jodie Garrett		-480.00	-5,170.00

11:20 AM

09/05/16

**Hay Springs Activity Fund--Cash
Reconciliation Detail
Checking #1000030, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
Check	09/01/2016	19772	Lou's Sporting Goods		-475.58	-5,645.58
Check	09/01/2016	19779	Alan Toof		-400.00	-6,045.58
Check	09/01/2016	19775	NSIAAA		-210.00	-6,255.58
Check	09/01/2016	19780	Nicole Gooder		-200.00	-6,455.58
Check	09/01/2016	19784	Chadron High School		-75.00	-6,530.58
Check	09/01/2016	19778	Gering High School		-40.00	-6,570.58
Check	09/01/2016	19777	Steph Tlustos		-40.00	-6,610.58
Check	09/01/2016	19776	Jodie Garrett		-40.00	-6,650.58
Total Checks and Payments					-6,650.58	-6,650.58
Total New Transactions					-6,650.58	-6,650.58
Ending Balance					44,170.66	63,174.98

10:41 AM

09/05/16

Hay Springs Public Schools--125 Plan Reconciliation Detail 125 Plan, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,417.69
Cleared Transactions						
Checks and Payments - 2 items						
Check	07/25/2016	1770	Regional Care, Inc.	X	-4,264.09	-4,264.09
Check	08/26/2016	1764	Regional Care, Inc.	X	-1,685.18	-5,949.27
Total Checks and Payments					-5,949.27	-5,949.27
Deposits and Credits - 2 items						
Deposit	08/16/2016			X	1,426.67	1,426.67
Deposit	08/31/2016			X	0.26	1,426.93
Total Deposits and Credits					1,426.93	1,426.93
Total Cleared Transactions					-4,522.34	-4,522.34
Cleared Balance					-4,522.34	4,895.35
Register Balance as of 08/31/2016					-4,522.34	4,895.35
Ending Balance					<u>-4,522.34</u>	<u>4,895.35</u>

10:39 AM

09/05/16

HSSD#3-Lunch Fund
Reconciliation Detail
Cash in Bank, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						51,457.08
Cleared Transactions						
Checks and Payments - 4 items						
Check	08/03/2016	ACH8...	Moneris	X	-14.45	-14.45
Check	08/16/2016	5590	J & L Grocery	X	-1,093.61	-1,108.06
Check	08/24/2016	5591	J & L Grocery	X	-275.10	-1,383.16
Check	08/30/2016	5592	J & L Grocery	X	-551.70	-1,934.86
Total Checks and Payments					-1,934.86	-1,934.86
Deposits and Credits - 3 items						
Deposit	08/15/2016			X	5,000.00	5,000.00
Deposit	08/22/2016			X	5,663.55	10,663.55
Deposit	08/31/2016			X	2.34	10,665.89
Total Deposits and Credits					10,665.89	10,665.89
Total Cleared Transactions					8,731.03	8,731.03
Cleared Balance					8,731.03	60,188.11
Uncleared Transactions						
Checks and Payments - 9 items						
Check	02/15/2014	5504	General Fund		-4,118.57	-4,118.57
Check	09/30/2014	5554	General Fund		-3,926.07	-8,044.64
Check	09/30/2014	5553	General Fund		-3,288.82	-11,333.46
Check	09/30/2014	5558	Nebraska Food Dist...		-769.12	-12,102.58
Check	03/14/2016	5667	The Thompson Co.		-3,214.11	-15,316.69
Check	08/03/2016	5703	General Fund		-41,388.14	-56,704.83
Check	08/03/2016	5700	Cash-Wa Distributing		-2,744.19	-59,449.02
Check	08/03/2016	5702	Nebraska Food Dist...		-630.27	-60,079.29
Check	08/03/2016	5701	The Thompson Co.		-239.73	-60,319.02
Total Checks and Payments					-60,319.02	-60,319.02
Total Uncleared Transactions					-60,319.02	-60,319.02
Register Balance as of 08/31/2016					-51,587.99	-130.91
New Transactions						
Checks and Payments - 2 items						
Check	09/05/2016	5705	Cash-Wa Distributing		-1,921.54	-1,921.54
Check	09/05/2016	5704	The Thompson Co.		-243.43	-2,164.97
Total Checks and Payments					-2,164.97	-2,164.97
Total New Transactions					-2,164.97	-2,164.97
Ending Balance					-53,752.96	-2,295.88

<u>ACCOUNT</u>	<u>PREVIOUS BALANCE</u>	<u>DEPOSITS</u>	<u>EXPENSES</u>	<u>BALANCE AS OF 08/31/16</u>
ACC. READER	(\$532.78)	\$550.00	\$0.00	\$17.22
ANNUAL	(\$5,118.89)	\$5,500.00	\$0.00	\$381.11
ATHLETICS	(\$23,808.82)	\$39,379.89	\$40.27	\$15,530.80
BBB CLUB	\$762.08	\$0.00	\$0.00	\$762.08
ALUMNI	\$1,523.87	\$0.00	\$0.00	\$1,523.87
CLASS OF 17	\$2,743.57	\$0.00	\$0.00	\$2,743.57
CLASS OF 18	\$5,004.60	\$0.00	\$0.00	\$5,004.60
CLASS OF 19	\$2,785.02	\$0.00	\$0.00	\$2,785.02
CLASS OF 20	\$2,039.36	\$0.00	\$0.00	\$2,039.36
CLASS OF 21	\$2,039.36	\$0.00	\$278.40	\$1,760.96
CLASS OF 22	\$652.36	\$0.00	\$278.39	\$373.97
CLASS OF 23	\$0.00	\$0.00	\$278.39	(\$278.39)
FEES--STUDENT	\$4,297.71	\$1,755.00	\$0.00	\$6,052.71
FLAGS	\$1,967.78	\$225.00	\$0.00	\$2,192.78
FOOTBALL	\$1,825.62	\$500.00	\$0.00	\$2,325.62
FUNDTASTIC	\$204.02	\$24.00	\$150.00	\$78.02
GBB CLUB	\$385.00	\$0.00	\$0.00	\$385.00
GOLF CLUB	\$295.14	\$0.00	\$0.00	\$295.14
HAWKS BUCKS	\$2,262.50	\$0.00	\$0.00	\$2,262.50
HAWK STORE	\$4,793.29	\$98.00	\$0.00	\$4,891.29
H-CLUB	\$549.39	\$0.00	\$0.00	\$549.39
INDUSTRIAL ARTS	\$2,487.53	\$0.00	\$6.99	\$2,480.54
MUSIC	\$3,130.43	\$0.00	\$27.95	\$3,102.48
NHS	(\$321.01)	\$0.00	\$0.00	(\$321.01)
OTHER	(\$1,783.06)	\$7,196.63	\$2,537.64	\$2,875.93
PLAY	\$2,420.50	\$0.00	\$0.00	\$2,420.50
POP MACHINE	\$438.97	\$0.00	\$0.00	\$438.97
SPAC	\$1,383.44	\$0.00	\$0.00	\$1,383.44
STUCO	\$1,384.77	\$0.00	\$0.00	\$1,384.77
TRACK CLUB	\$1,012.93	\$45.00	\$0.00	\$1,057.93
VOLLEYBALL	\$1,992.57	\$0.00	\$0.00	\$1,992.57
WRESTLING CLUB	\$692.80	\$0.00	\$0.00	\$692.80
XC CLUB	\$190.44	\$0.00	\$0.00	\$190.44
TOTALS:	\$17,700.49	\$55,273.52	\$3,598.03	\$69,375.98

School District # 3 County of Sheridan

Bank Account Reconciliation Report

Accounting Cycle: FY15-16; Bank: Security First Bank - ; Bank Account: 1501000022 - ; Statement Date: 08/31/2016; Created On: 9/7/2016 11:29:30 AM

	Bank Reconciliation +	Outstanding	ExpectedGL
Beginning Balance	\$1,048,569.40 +	(\$54,129.40) =	\$994,440.00
Deposits/Debits	\$38,097.43 +	\$0.00 =	\$38,097.43
Withdrawals/Credits	(\$522,697.51) +	(\$901.35) =	(\$523,598.86)
Sub Total	\$563,969.32	(\$55,030.75)	\$508,938.57

School District # 3 County of Sheridan

Check Report

Begin Date: 09/01/2016; End Date: 09/30/2016; Check Type: Accounts Payable and Payroll Liability; Payee: [All]; Bank: [All]; Accounting Cycle: FY16-17;

Limit Results to This Cycle: No; Account Code Expression: [All]; Show Detail by Voucher: Yes; Created On: 9/7/2016 11:33:27 AM

Check Date	Check Number	Payee	Type	Amount
09/13/2016	5766	Affac	Payroll Liability	\$1,176.17
09/13/2016	5767	American Funds	Payroll Liability	\$2,558.62
09/13/2016	5768	Blue Cross Blue Shield of Nebraska	Payroll Liability	\$34,806.01
09/13/2016	5769	Nebraska Dept Of Revenue	Payroll Liability	\$3,312.46
09/13/2016	5770	Nebraska Retirement Systems	Payroll Liability	\$21,766.11
09/13/2016	5771	Panhandle Collections Inc	Payroll Liability	\$603.29
09/13/2016	5772	Security First Bank - Taxes	Payroll Liability	\$26,104.92
09/13/2016	5773	Security First Bank--125 Plan	Payroll Liability	\$1,363.65
09/13/2016	5774	Brown and Saenger	Accounts Payable	\$1,111.56
09/13/2016	5775	Chadron Glass & Windows, Inc	Accounts Payable	\$4,750.00
09/13/2016	5776	Chadron Medical Clinic P.C.	Accounts Payable	\$222.00
09/13/2016	5777	CHADRON STATE COLLEGE	Accounts Payable	\$50.00
09/13/2016	5778	Channing Beie	Accounts Payable	\$96.51
09/13/2016	5779	Charles W Toof	Accounts Payable	\$1,485.10
09/13/2016	5780	CinDesign	Accounts Payable	\$75.50
09/13/2016	5781	Culligan	Accounts Payable	\$28.75
09/13/2016	5782	D & S Auto	Accounts Payable	\$333.52
09/13/2016	5783	DAS State Accounting	Accounts Payable	\$238.96
09/13/2016	5784	Discount School Supply	Accounts Payable	\$119.64
09/13/2016	5785	Educational Service Unit 13	Accounts Payable	\$4,777.03
09/13/2016	5786	ESU Coordinating Council	Accounts Payable	\$444.19
09/13/2016	5787	Frontier Service	Accounts Payable	\$430.50
09/13/2016	5788	Harris	Accounts Payable	\$3.75
09/13/2016	5789	Hencey Plumbing & Hydronic	Accounts Payable	\$634.35
09/13/2016	5790	HSPS - Activity Fund	Accounts Payable	\$2,537.64
09/13/2016	5791	Ideal Linen Supply	Accounts Payable	\$165.27
09/13/2016	5792	J & L Grocery	Accounts Payable	\$434.91
09/13/2016	5793	JW Pepper & Son, Inc	Accounts Payable	\$793.56
09/13/2016	5794	Lister-Sage Community Center Operation Accoun	Accounts Payable	\$420.00
09/13/2016	5795	McGraw-Hill School Education Holdings, LLC	Accounts Payable	\$375.45
09/13/2016	5796	Nebraska Council of School Administrators	Accounts Payable	\$430.00
09/13/2016	5797	Nebraska Department Of Education	Accounts Payable	\$15.00
09/13/2016	5798	Nebraska Public Power Dist.	Accounts Payable	\$2,128.77
09/13/2016	5799	NORMS NAPA	Accounts Payable	\$135.00
09/13/2016	5800	Pioneer Manufacturing	Accounts Payable	\$7,090.10
09/13/2016	5801	Quill Corporation	Accounts Payable	\$1,400.88
09/13/2016	5802	Reed, Austin	Accounts Payable	\$860.00
09/13/2016	5803	Region I OHD	Accounts Payable	\$1,486.05

09/13/2016	5804	Roberts Electric	Accounts Payable	\$663.47
09/13/2016	5805	Sacker's	Accounts Payable	\$170.52
09/13/2016	5806	Sandhills News Inc	Accounts Payable	\$78.68
09/13/2016	5807	Scholastic Magazine	Accounts Payable	\$1,576.43
09/13/2016	5808	Security First Bank	Accounts Payable	\$1,287.76
09/13/2016	5809	SourceGas LLC	Accounts Payable	\$65.64
09/13/2016	5810	The Library Store	Accounts Payable	\$16.98
09/13/2016	5811	Verizon Wireless	Accounts Payable	\$412.00
09/13/2016	5812	Westco	Accounts Payable	\$512.02
09/13/2016	EFT	Security First Bank-Debit Pay	Payroll Liability	\$78,068.17
Sub Total				\$207,556.89